

Reighton and Speeton Annual Parish Council

Councillors are hereby summoned to attend the above meeting on Monday 20th May 2024, to be held from 7.10pm at Reighton Village Hall, St Helen's Lane, Reighton. Public and press are invited to attend.

Claire Boston, Clerk. reightonspeetonp.c@gmail.com Date: 13th May 2024

Agenda

Agenda Item 4 - Public Forum. Up to 10 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself without the agreement of the Chairman.

Notice of Meeting - To confirm that notice has been given in accordance with Schedule 12 Para 10(2) of the Local Government Act, 1972.

1. **To election of a Chairman of the Parish Council and to receive the Chairman's Declaration of Acceptance**
2. To receive and note any apologies for absence
3. **To elect the Vice-Chairman of the Parish Council**
4. **Co-option of a Councillor**
5. **Declaration of Interest**
 - (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information).
 - (ii). To note dispensations given to any member in respect of the agenda items listed below
6. **Minutes** - To agree the minutes of the meeting held on 29th April 2024 as a correct record and sign them
7. To fix the dates and times of ordinary meetings of the Council for this financial year.
8. To appoint Members to serve on working parties and village representatives
9. Annual review of the Standing Orders/Financial Regulations/Financial Risk Assessment.
10. **Public Forum** - To receive any petitions or questions, in person or written form, from members of the public. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
11. **Police Report** - To receive the report from the police and ask any relevant questions to the police in attendance.
12. **To receive the Ward Councillors Report**
13. **Planning**
14. **Finance.** To approve payment of invoices received, per payment schedule
15. **Year End Accounts**
 - (a) To approve and agree the Year End Accounts
 - (b) Annual Governance Statement:-
 - (Part 1) To carry out a review of the effectiveness of the system of internal control
 - (Part 2) To answer all the questions on the Governance Statement
 - (Part 3) To approve the Governance Statement by resolution
 - (c) Accounting Statement:-
 - (Part 1) To review and agree the figures on the Accounting Statement
 - (Part 2) To approve the Accounting Statement by resolution

(d)Certificate of Exemption - To approve and agree the signing of the form.

16. Highways – To raise any issues

17. Locality Budget - To discuss applying for the budget and decide thereon

18. To receive/ note/ action all correspondence received.

19. To receive Clerks report of items / activities not covered elsewhere in the agenda

20. To receive Councillors reports, notice & suggestions for future agenda items.

21. The date of the next Parish Council is **Monday 24th June 2024, 7pm, Reighton Village Hall**