

# Reighton and Speeton Parish Council

## Parish Council Meeting

Councillors are hereby summoned to attend the above meeting on Monday 29<sup>th</sup> April 2024, to be held from 7.00pm at Reighton Village Hall, St Helen's Lane, Reighton. Public and press are invited to attend.

Claire Boston, Clerk. reightonspeetonp.c@gmail.com Date: 22nd April 2024

### Agenda

*Agenda Item 4 - Public Forum. Up to 10 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself.*

**Notice of Meeting** - To confirm that notice has been given in accordance with Schedule 12 Para 10(2) of the Local Government Act, 1972.

1. To receive and note any apologies for absence
2. **Declaration of Interest**
  - (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information).
  - (ii). To note dispensations given to any member in respect of the agenda items listed below
3. **Minutes** - To agree the minutes of the meeting held on 25<sup>th</sup> March 2024 as a correct record and sign them
4. **Public Forum** - To receive any petitions or questions, in person or written form, from members of the public. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
5. **Co-option** - To co-opt members onto the council
6. **Police Report** - To receive the report from the police and ask any relevant questions to the police in attendance.
7. **To receive the Ward Councillors Report**
8. **North Yorkshire Council Local Plan** - Call for sites, to receive correspondence
9. **Planning**

**ZF24/00440/HS** - Proposed conversion of outbuilding to form annexe for family accommodation.  
Moor Farm Reighton Gap Filey North Yorkshire YO14 9SQ  
Applicant: Mr & Mrs Davey.
10. **Finance**. To approve payment of invoices received, per payment schedule
11. **Bank Signatories** - To agree the bank signatories following resignation of councillors.
12. **Budget Review** - To review the years budget
13. **Internal Auditor** - To appoint a new internal auditor following resignation of previous auditor.
14. **Highways** – To raise any issues
15. **Defibrillator** - To receive an update

16. **Email account** - To receive an update.
17. **Website** - To discuss changing the website provider and decide thereon
18. **Wages Administration** - To discuss and decide thereon
19. **To receive/ note/ action all correspondence received.**
20. **To receive Clerks report** of items / activities not covered elsewhere in the agenda
21. **To receive Councillors reports**, notice & suggestions for future agenda items.
22. The date of the next Parish Council is **TBA, 7pm, Reighton Village Hall**