

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492 Email: reighton_and_speetonpc@ymail.com

5th December 2023

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 11th December 2023 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

FILMING OF MEETINGS –

A reminder to councillors & members of the public that due to the Openness of Local Government Regulations it is possible that this meeting may be recorded by third parties. If members of public do not wish to be filmed, please contact the Clerk before the meeting starts.

Agenda

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies received** – to receive apologies for absence given in advance of the meeting & to consider the approval of reasons given for absence.
- 3. Declarations of Interests** – To receive declarations of interests by councillors and to consider any written applications for dispensations.
- 4. Police matters** - to discuss with any representative from the police the crime report for & any matters of relevance to the police.
- 5. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 6. To receive the NYC Councillor report** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 30th October 2023 & the Extra-ordinary meeting held on 27th November 2023.
- 8. Planning** – to receive a report covering the outstanding applications & enforcement issues & to discuss & decide on any new application(s) received prior to the meeting.
- 9. Village Maintenance to discuss a report** relating to outstanding issues & to discuss any new issues.
- 10. Bank Reconciliation periods ending 1st November & 1st December 2023-** to receive the information & to approve the figures & for the chairman to review & sign.

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- 11. Budget figures** to receive & approve the receipts & payments figures for the period ending 30th November 2023.
- 12. Year end balances** to calculate the year-end balance & discuss & decide on the ear marking of funds for future projects & the level of reserves which can be used against the budget 2024/2025.
- 13. Grass Cutting** – to receive information about the 2023 season & to discuss & decide on the amount to be spent in the 2024 season
- 14. Internal Audit** to hear from the clerk & discuss & decide on the Internal Auditor for year-end 31st March 2024.
- 15. Model Agreement** – to receive & accept the estimate of expenditure figures from North Yorkshire Council for 2024/25.
- 16. Budget 2024/2025** to discuss expenditure to be made taking into consideration the matters discussed previously & information provided for the previous 3 years & year to date & to agree the budget amount to be set.
- 17. Precept for 2024/2025** to discuss the level of precept required to be set on the basis of the previous information provided.
- 18. Reports from the chairman/councillors or clerk** - to receive brief reports from the chairman, a councillor or the clerk who attended a meeting of relevance/interest to the Parish Council.
- 19. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.**
- 20. Clerk employment** – to confirm the clerks new salary scale in accordance with Employment Briefing E01-23 issued by the National Joint Council for Local Government Services wef 1st April 2023.
- 21. Schedule of payments** to approve the payments for December tabled at the meeting.
- 22. Clerk Resignation** – to discuss business continuity.
- 23. Time & Date** to discuss the date of the next meeting.

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