

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492 Email: reighton_and_speetonpc@ymail.com

14th December 2023

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Tuesday 19th December 2023 at 7pm.

Helen Carter Clerk

Agenda

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies received** – to receive apologies for absence given in advance of the meeting & to consider the approval of reasons given for absence.
- 3. Declarations of Interests** – To receive declarations of interests by councillors and to consider any written applications for dispensations.
- 4. Chairman** - to appoint a chairman.
- 5. Vice Chairman** -to appoint a vice chairman.
- 6. Proper Officer** to appoint a Proper Officer.
- 7. Time & Date** to discuss the date of the next meeting.

Note: there must be no audio or video recording or photographing of this meeting without the prior approval of the council.