

Reighton & Speeton Parish Council

Minutes of an extra-ordinary meeting held 27th November 2023 at 7pm in Reighton Village Hall.

Present: Councillor Riley (Chairman) Councillors Richardson, Rogerson & Smith & Councillors Mrs Hamilton -Smith & Mrs Paddock.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972. 85/23**
2. **Apologies – had been received from Cllr Grimshaw. It was RESOLVED the apology be accepted. 86/23**
3. **EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted. 87/23**
4. **Clerk resignation – the resignation was accepted with regret & the council wished to pass on their good wishes and appreciation for over six years of diligence and hard work. It was RESOLVED to place an advertisement on the YLCA website. 88/23**

Noting the most recent increase in hours had partly resulted from the pandemic emergency, we agreed to advertise the post based on a reduction to 5 hours per week, subject to review.

We would also keep under review the regularity of meetings. However, the post would be advertised on the basis that our current meeting pattern remained in place (11 monthly meetings with a two-month break in summer).

We agreed to offer the post in the range SCP13-17 (the above substantive range of rates for the LC1 profile), negotiable according to experience and Cilca qualification, plus £4 per week WFH allowance.

The chairman and clerk to agree the full text of the advertisement.

The full council would be invited to form the interview panel.

5. **Date & time of the next meeting – it was agreed the next meeting will be held on Monday 11th December 2023 at 7pm.**

Signed *Paul Riley*

Date 11th December 2023