

Reighton & Speeton Parish Council

Minutes of ordinary meeting held 30th October 2023 at 7pm in Reighton Village Hall.

Present: Councillor Riley (Chairman) Councillors Grimshaw, Richardson & Smith & Councillors Mrs Hamilton -Smith & Mrs Paddock; Police Volunteer Liz Dawson, 8 members of the public & clerk Helen Carter. During the meeting Police Officer Olivia Jackson arrived.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972. 74/23**
The Chairman advised those present that the meeting was being recorded by a member of the public on a mobile phone.
2. **Public at Meetings Policy** – a draft policy had been circulated prior to the meeting. It was **RESOLVED to approve & adopt the policy. 75/23**
3. **Apologies** – had been received from Cllr Rogerson. **It was RESOLVED the apology be accepted. 76/23** (NYC Councillor Michelle Donohue-Moncrief had sent her apologies via email.)
4. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. None made.
5. **Police report** – the report for October had been circulated prior to the meeting. Liz reported no major issues. The community Speed check scheme continues with 150 drivers checked on the road between Flixton & Hunmanby of which 11 were sent letters regarding speeding. Liz advised a further visit will be made to Reighton at some future date. Councillor Mrs Paddock mentioned some times when it would be beneficial.
6. **Public Participation** – a resident asked that the draft minutes of the meeting be made available on the website in accordance with Standing Orders -the clerk confirmed she will do. The resident also commented that the minutes of the September meeting were not an accurate record.
7. **North Yorkshire Council report** –Councillor Michelle Donohue-Moncrief was not in attendance.
8. **Minutes** to receive, approve & sign the minutes of the meeting held on 25th September 2023. It was **RESOLVED that the minutes of the meeting be approved & they were signed. 77/23**
9. **Planning – a report was circulated at the meeting detailing the following: -**
 - **22/802474/HS** -Erection of a one and a half storey side extension, with dormer and balcony, raising of roof with front and rear dormers, single storey rear extension and detached garage | Littlecroft St Helens Lane Reighton. **Application outstanding.**
 - **23/00213/FL** - Erection of cattle housing building. Greenlands Farm Scarborough Road Bridlington. **Application outstanding.**
 - **23/00269/FL** - Part retrospective application for siting of shipping containers for use as storage units (B8). Greenlands Farm Scarborough Road Bridlington. **Application outstanding.**
 - **ZF23/01037/HS** - Single storey extension to the rear, dormer windows to front and rear and conversion of garage. West Nab St Helens Lane Reighton. **Application permitted.**
 - **ZF23/01455/HS** Erection of single storey extension to front elevation and replacement upvc windows. The Cottage Church Farm Main Street Speeton. **Application outstanding.**
 - **23/00600/FL** – siting of a static caravan for use as a dwelling. Westfield Farm, North Burton Lane, Reighton. **Application permitted.**

- **ZF23/00978/FL** - Demolition of part of glass house and erection of extension to form café/restaurant. Reighton Nurseries Hunmanby Road Reighton. **Application permitted.**
- **ZF23/01162/FL**- Erection of food takeaway unit. Reighton Sands Holiday Village Sands Road Reighton Gap. **Application permitted.**
- **Clara & Lily cottages** – the planning enforcement investigation is ongoing.

10. Village Grass Cutting – the NYC grass cutting maps had been circulated prior to the meeting. After discussion it was agreed Cllrs Grimshaw & Richardson will review the areas to be cut at Speeton & Cllrs Mrs Paddock & Smith will review those to be cut at Reighton & discuss the areas with contractors who are to provide quotations for the cutting in 2024.

Police Officer Olivia Jackson arrived at this stage of the meeting to introduce herself as the new beat manager that covers Reighton & Speeton.

11. Village issues the following were discussed & decided on: -

- ❖ **Noticeboards & seats** – the clerk reported the contractor had hoped to have the seats done but it had been too wet.
- ❖ **Christmas trees** – the clerk reported the trees are to be delivered on 29th November.
- ❖ **Kings tree** – NYC have provided a draft licence the terms of which are acceptable to the Parish Council. Councillor Mrs Paddock will purchase the tree & get it planted. Councillor Mrs Hamilton-Smith is to provide a plaque.
- ❖ **Village maintenance** – Councillor Mrs Paddock reported drains had been cleared in the vicinity of St Helens Lane & Watsons Lane to stop flooding. She also requested that the big road sweeper visit the area to clear debris & mud. The clerk will contact NYC to request this.

12. Finance a report covering the following had been circulated prior to the meeting: -

- Bank Reconciliation for period ended 29th September 2023** figures had been circulated prior to the meeting. Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £14,648.34; payments £7,149.75; receipts £12,232.95. **It was RESOLVED the bank reconciliation be approved & accepted by the council.** 78/23
- Quarterly Budget figures to 30th September 2023**– details had been circulated prior to the meeting. Payments £7,149.75, receipts £12,232.95. **It was RESOLVED to accept the figures provided.** 79/23
- Clerk SLCC membership** – it was **RESOLVED payment of £73 could be paid.** 80/23
- Poppy wreath/RBL Donation**- the chairman advised a wreath is not required this year. It was **RESOLVED a donation of £50 could be made.** 81/23

13. Reports from chairman/councillor/clerk – the chairman reported on the recent YLCA meeting. Councillor Mrs Paddock advised she will be attending the next Filey CAP meeting on 16th November.

14. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted. 82/23

15. Clerk employment & hours – the clerk reported on the extra work undertaken regarding the ongoing issue. The chairman reported a referral had been made to YLCA & they had advised there are possible grounds for refusal to supply information based on disruption to the day-to-day administration of the council & they suggested if this continues, we should discuss the matter further with YLCA. They also advised the council has a duty of care to the clerk & that if further communications are received that they are dealt with by a councillor formally appointed to deal with the matter. **It was RESOLVED this person should be the chairman.** 83/23
The clerk then tendered her resignation as clerk to Reighton & Speeton Parish Council which the council accepted with regret.

- 16. Schedule of payments** – the schedule had been circulated prior to the meeting. It was **RESOLVED** payments totalling **£1,522.10** could be paid for **October**. **84/23**
- 17. Date & time of the next meeting** – it was agreed the next meeting will be held on Monday 11th December 2023 at 7pm.

Signed *Paul Riley*

Date 11th December 2023