

Reighton & Speeton Parish Council

Minutes of ordinary meeting held 25th September 2023 at 7pm in Reighton Village Hall.

Present: Councillor Riley (Chairman) Councillors Grimshaw, Harrison, Richardson & Smith & Councillors Mrs Hamilton -Smith & Mrs Paddock; NYC Councillor Michelle Donohue-Moncrief, Police Volunteer Liz Dawson, 11 members of the public & clerk Helen Carter.

Prior to the start of the meeting, the Chairman advised all present that the meeting was being recorded by a member of the public on a mobile phone.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972. 64/23**
2. **Statement from the Chairman** – the chairman read out a prepared statement in which he apologised for his management of the July meeting.
3. **Standing Orders & members of the public** – the clerk read out a prepared statement relating to Members of the Public’s attendance at meetings & quoted the councils relevant Standing Orders (STO) covering when they are allowed to speak STO 3e to h & those covering disorderly conduct STO 2a to c. A Public Participation policy is to be prepared for adoption at a future meeting.
4. **Apologies** – had been received from Cllr Rogerson. **It was RESOLVED the apology be accepted. 65/23**
5. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. None made.
6. **Police report** – the report for September had been circulated prior to the meeting. Liz reported Police Volunteer Alan Skilbeck had attended a location on the old A165 with a speed gun on 2 occasions. Of 50 drivers seen, 2 had been in excess of the speed limit. Cllr Mrs Paddock advised Community Speedwatch had been mentioned at the Filey CAP meeting she had attended. She had asked that Reighton be included in the scheme. Liz was thanked for attending & she left the meeting.
7. **Public Participation** – matters raised –
 - enquiry about an email sent to the clerk about the minutes of the July meeting – confirmed as having been sent to the councillors.
 - Grass cutting at Speeton – a resident raised further concerns about this season’s grass cutting, mentioning again the issue if the privately owned grass verge on Pump Lane.
 - Sands Road & Haven Car Park – concerns were expressed about the unofficial private road signs at the end of Sands Road & the creation of a private garden & lawned area with hedges by the owner of the last private property, as well as the introduction of car parking charges by Haven. Residents expressed concerns that these developments might possibly compromise their PROW to the beach. In response the chairman indicated his understanding was that the private garden development had been agreed to between the parties.
 - Advertising hoardings – it was confirmed these had been reported to NYC.
8. **North Yorkshire Council report** –Councillor Michelle Donohue-Moncrief spoke further on the Haven/Sands Road charging arrangement. The chairman raised the possibility that double yellow lines might be introduced over the last section of Sands Road & it was indicated that there is no valid reason for this to happen. In connection with the Community Speedwatch previously discussed, NYC are to update their Speeding Policy & are to engage with Parish Councils.

9. **Minutes of Meetings** – the clerk read out a prepared statement on the format of minutes. They are a formal record of decisions taken & are not meant to be a verbatim record of the whole meeting.

10. **Minutes** to receive, approve & sign the minutes of the meeting held on 10th July 2023. Following discussion, it was formally moved & seconded & then **RESOLVED that the minutes of the meeting be approved & they were signed.** **66/23**

Councillors Harrison & Smith & Mrs Hamilton Smith all abstained.

Councillor Mrs Hamilton-Smith wished to have it noted that she did not believe that the minutes of the meeting of the Reighton and Speeton Parish Council held on 10th July 2023 were a correct record in respect of item 8 re ZF23/00861/HS.

11. **Planning - details of the following applications had been detailed on a report & read out by the chairman:**

- **ZF23/00685/FL** - Retention of two bases for the siting caravans with associated access, landscaping and infrastructure works | Reighton Sands Holiday Village Sands Road Reighton Gap. **This was a new application, no objection made & then permitted.**
 - **ZF23/00861/HS** - Part retrospective application for alterations to windows, doors, gables, main roof, side roof, rear projection roof and dormer. Installation of rear and side skylights and dormers. Erection of rear porch. Installation of external insulation and re-rendering - Verwell House Farm Church Hill Reighton. **Refused.**
 - **ZF23/01175/FL** - Installation of five bases for the siting of holiday accommodation caravans with associated decking, access, landscaping, and infrastructure works | Reighton Sands Holiday Village Sands Road Reighton Gap – **Permitted.**
 - **ZF23/01088/TD** -Installation of 22.5m monopole supporting 6 no. antenna apertures, maximum height 23.14m. Associated ancillary development. Reighton Sands Holiday Village Sands Road Reighton Gap. **Decided after revised plans re site had been submitted.**
- The following are outstanding: -**
- **23/00213/FL** - Erection of cattle housing building. Greenlands Farm Scarborough Road Bridlington.
 - **23/00269/FL** - Part retrospective application for siting of shipping containers for use as storage units (B8). Greenlands Farm Scarborough Road Bridlington
 - **23/00600/FL** - Siting of a static caravan for use as a dwelling -Westfield Farm North Burton Lane, Reighton.
 - **ZF23/01037/HS** - Single storey extension to the rear, dormer windows to front and rear and conversion of garage - West Nab St Helens Lane Reighton.

New applications

- **ZF23/00978/FL** - Demolition of part of glass house and erection of extension to form café/restaurant. Reighton Nurseries Hunmanby Road Reighton. **No objection made.**
- **ZF23/01162/FL** - Erection of food takeaway unit. Reighton Sands Holiday Village Sands Road Reighton Gap. **No objection made.**
- **22/02474/HS** -Erection of a one and a half storey side extension, with dormer and balcony, raising of roof with front and rear dormers, single storey rear extension and detached garage. Littlecroft St Helens Lane Reighton. **Revised plans received. No objections to the revised proposal made.**

The following application had been received the day of the meeting. Details were circulated at the meeting & discussed: -

- **ZF23/01455/HS** – Erection of single storey extension to front elevation and replacement upvc windows – The Cottage, Church Farm Main Street Speeton. **No objection made.**
- It was **RESOLVED to confirm the responses made.** **67/23**
- **Clara & Lily cottages** – the clerk reported the matter had been reported to Planning Services & an acknowledgment had been received on 18th July 2023 advising all matters will be investigated.

12. Village issues a report covering the following had been circulated prior to the meeting & were discussed & decided on: -

- ❖ **Finger Post** – nothing further has been heard from Roger Burnett. The clerk is chasing NYC/SBC re the £250 grant funding approved by Michelle but not yet paid over to us.
- ❖ **Bus stops** – a request had been received from a resident about the need of a more central bus stop at the top of Church Hill Reighton. This matter had previously been discussed in 2015, when the then NYCC officials had agreed in principle to a stop being sited close to the entrance of the former LPG depot. EYMS officials were agreeable to this arrangement, However, the then cost (£7K+) prevented the matter being progressed. After discussion it was agreed, the clerk will write to the bus company to establish if anything has changed in the meantime. However, cost remains a stumbling block & it is difficult to see the matter being progressed except in conjunction with development of the old LPG depot.
- ❖ **Village grass cutting** – a report was circulated at the meeting detailing cuts to date. There is 1 remaining cut to be undertaken mid-October. Councillor Grimshaw asked about maps with specification of cutting areas, it was agreed a review will be undertaken for the 2024 season.
- ❖ **Noticeboards & seats** – the contractor had quoted for varnishing several seats & a new notice board on Reighton bus shelter. It was agreed that this year only the seats will be done. The clerk to contact the contractor.
- ❖ **Christmas trees** – the clerk had made enquiries of Yorkshire Moors Christmas trees & had been advised the price will be same as last year, £70 for each tree and £16.00 delivery for two drops total £156. It was **RESOLVED the purchases could be made.** **68/23**
- ❖ **Kings tree** – the clerk had made enquiries of NYC about the location. They have suggested somewhere in the widest part of the verge opposite Hunmanby Road. The Parish Council are ok with this & the clerk will contact NYC for a licence to be drawn up.
- ❖ **Watsons steps**- the chairman had undertaken the quarterly check & the steps are in a sound condition. Some vegetation had been cut back.
- ❖ **Land at the end of Sands Lane, Reighton Gap** –
- ❖ **Village maintenance – the following were discussed & decided on-**
 - **Speeton Bin** – the chairman reported the bin has been emptied & will be monitored. Councillor Mrs Paddock advised she had seen the man emptying the bin & had stopped to speak to him. As the stop is no longer used, the bin could possibly be removed. It will be emptied when full. It was agreed the clerk is to write to NYC asking that the bin is retained.
 - **New bollards** Councillor Mrs Paddock reported the bollards on Church Hill have been replaced & pot holes in the bus lay by had been filled in.
 - **Gullies** – The chairman reported he had contacted NYC about the gullies in Speeton. The are in the works schedule to be checked in 2024, however, he had received a further email to say a safety inspection had been completed of the area causing concern & to advise that an unspecified repair would be made.
 - **Watsons Lane St light** – the clerk reported she had heard from NYC that NPG will be undertaking the work on 2/10/23.

13. Finance a report covering the following had been circulated prior to the meeting: -

- a) **Bank Reconciliations for year ended 1st August & 1st September 2023** figures had been circulated prior to the meeting. Receipts & payments & bank statements were checked to the bank reconciliation.
 - ❖ **1st August 2023** Balances held £10,302.347; payments £5,139.75; receipts £5,877.08.
 - ❖ **1st September 2023** Balances held £9,996.37; payments £5,445.85; receipts £5,877.08.

It was RESOLVED the bank reconciliations be approved & accepted by the council. **69/23**
- b) **Schedule of payments** -the schedule of payments for August & September were circulated at the meeting.
 - ❖ **August 2023** - It was **RESOLVED payments totalling £306.10 could be paid.** **70/23**
 - ❖ **September 2023** – It was **RESOLVED payments totalling £1,703.90 could be paid.** **71/23**

- 14. Reports from chairman/councillor/clerk** – Councillor Mrs Paddock reported from the Filey Cap meeting held in July. It was the first meeting in 3 years. Community Speed Watch discussed as 2 police volunteers have now been trained to use the speed gun. Non urgent crime can now be reported online. Next meeting 6th November. The clerk advised the next YLCA meeting is 9th October at Scalby.
- 15. Next meeting** - it was agreed the next meeting is to be held on Monday 30th October at 7pm.
- 16. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.** **72/23**
- 17. Clerk employment & hours** – the clerk spoke to the members about the extra work she is having to do at the present time & that as her employers they have a duty of care in respect of her mental health. It was **RESOLVED that the clerk will be reimbursed for all the extra hours she has worked to date & those worked in the future associated with the issues highlighted to the members.** **73/23**

Signed *Paul Riley*

Date 30th October 2023