

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492 Email: reighton_and_speetonpc@ymail.com

24th October 2023

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 30th October 2023 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

FILMING OF MEETINGS –

A reminder to councillors & members of the public that due to the Openness of Local Government Regulations it is possible that this meeting may be recorded by third parties. If members of public do not wish to be filmed, please contact the Clerk before the meeting starts.

Agenda

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Public at Meetings policy – to approve a policy for Public Participation at Meetings of the Parish Council.**
- 3. Apologies received – to receive apologies for absence given in advance of the meeting & to consider the approval of reasons given for absence.**
- 4. Declarations of Interests – To receive declarations of interests by councillors and to consider any written applications for dispensations.**
- 5. Police matters - to discuss with any representative from the police the crime report for & any matters of relevance to the police.**
- 6. Public Participation Session - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)**
- 7. To receive the NYC Councillor report with questions from councillors & or public to follow.**
- 8. Minutes to approve and sign the minutes of the Ordinary meeting held on 25th September 2023.**
- 9. Planning – to discuss & decide on the following applications:**
 - **22/802474/HS** -Erection of a one and a half storey side extension, with dormer and balcony, raising of roof with front and rear dormers, single storey rear extension and detached garage | Littlecroft St Helens Lane Reighton. **Application outstanding.**
 - **23/00213/FL** - Erection of cattle housing building. Greenlands Farm Scarborough Road Bridlington. **Application outstanding.**
 - **23/00269/FL** - Part retrospective application for siting of shipping containers for use as storage units (B8). Greenlands Farm Scarborough Road Bridlington. **Application outstanding.**

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- **ZF23/01037/HS** - Single storey extension to the rear, dormer windows to front and rear and conversion of garage. West Nab St Helens Lane Reighton. **Application permitted.**
- **ZF23/01455/HS** Erection of single storey extension to front elevation and replacement upvc windows. The Cottage Church Farm Main Street Speeton. **Application outstanding.**
- **23/00600/FL** – siting of a static caravan for use as a dwelling. Westfield Farm, North Burton Lane, Reighton. **Application permitted.**
- **ZF23/00978/FL** - Demolition of part of glass house and erection of extension to form café/restaurant. Reighton Nurseries Hunmanby Road Reighton. **Application permitted.**
- **ZF23/01162/FL**- Erection of food takeaway unit. Reighton Sands Holiday Village Sands Road Reighton Gap. **Application permitted.**
- Any other application received prior to the meeting.
- **Clara & Lilly Cottages** – to received any further information regarding the enforcement submission.

10. Village Grass Cutting – to receive the NYC maps & to discuss cutting for the 2024 season.

11. Village issues to discuss & decide on the appropriate action to be taken relating to the following matters: -

- a) **Noticeboards & seats.**
- b) **Christmas trees.**
- c) **Kings tree.**
- d) **Village Maintenance – to discuss any other matter raised**

12. Finance members to receive a report relating to the following matters & to discuss & decide on the appropriate action: -

- a) **Bank reconciliations for periods ended 29th September 2023** - to receive the information & to approve the figures & for the chairman to review & sign.
- b) **Quarterly Budget Figures** – to receive the receipts & payments figures to 30th September 2023.
- c) **Clerk SLCC membership** - to confirm payment for this year’s subscription.
- d) **Poppy wreath/RBL donation** – to confirm if a wreath is to be purchased or a donation made.

13. Reports from the chairman/councillor/clerk - to receive brief reports from councillors or clerk who attended a meeting of relevance/interest to the Parish Council.

14. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.

15. Clerk employment & hours – to receive a report from the chairman & the clerk & to discuss & decide on the appropriate action.

16. Schedule of payments to approve the schedule of payments for October 2023.

17. Date of the next meeting – to discuss the time & date of the next meeting.

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