

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

### **Reighton & Speeton Parish Council**

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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19<sup>th</sup> September 2023

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 25<sup>th</sup> September 2023 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

#### **Agenda**

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Statement from the Chairman – to hear from the chairman of the Parish Council.**
- 3. Standing Orders & members of the public at meetings – to receive a statement from the clerk.**
- 4. Apologies received – to receive apologies for absence given in advance of the meeting & to consider the approval of reasons given for absence.**
- 5. Declarations of Interests – To receive declarations of interests by councillors and to consider any written applications for dispensations.**
- 6. Police matters - to discuss with any representative from the police the crime report for & any matters of relevance to the police.**
- 7. Public Participation Session - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)**
- 8. To receive the NYC Councillor report with questions from councillors & or public to follow.**
- 9. Minutes of meetings – to receive a statement from the clerk.**
- 10. Minutes to approve and sign the minutes of the Ordinary meeting held on 10<sup>th</sup> July 2023.**
- 11. Planning – to discuss & decide on the following applications:**
  - **22/802474/HS** -Erection of a one and a half storey side extension, with dormer and balcony, raising of roof with front and rear dormers, single storey rear extension and detached garage | Littlecroft St Helens Lane Reighton. **Revised plans submitted.**
  - **23/00213/FL** - Erection of cattle housing building. Greenlands Farm Scarborough Road Bridlington. **Application outstanding.**
  - **23/00269/FL** - Part retrospective application for siting of shipping containers for use as storage units (B8). Greenlands Farm Scarborough Road Bridlington. **Application outstanding.**
  - **23/00600/FL** – siting of a static caravan for use as a dwelling. Westfield Farm, North Burton Lane, Reighton. **Application outstanding.**

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- **ZF23/00685/FL** | Retention of two bases for the siting caravans with associated access, landscaping and infrastructure works. Reighton Sands Holiday Village Sands Road Reighton Gap. **Application permitted.**
- **Zf23/00861/HS** - Part retrospective application for alterations to windows, doors, gables, main roof, side roof, rear projection roof and dormer. Installation of rear and side skylights and dormers. Erection of rear porch. Installation of external insulation and re-rendering. Verwell House Farm Church Hill Reighton. **Application refused.**
- **Zf23/01088/TD** -Installation of 22.5m monopole supporting 6 no. antenna apertures, maximum height 23.14m. Associated ancillary development. Reighton Sands Holiday Village Sands Road Reighton Gap. **Application decided after revised plans submitted.**
- **ZF23/01037/HS** - Single storey extension to the rear, dormer windows to front and rear and conversion of garage. West Nab St Helens Lane Reighton. **Application outstanding.**
- **ZF23/00978/FL** - Demolition of part of glass house and erection of extension to form café/restaurant. Reighton Nurseries Hunmanby Road Reighton. **New application no objection.**
- **ZF23/01175/FL** - Installation of five bases for the siting of holiday accommodation caravans with associated decking, access, landscaping, and infrastructure works. Reighton Sands Holiday Village Sands Road Reighton Gap. **Application permitted.**
- **ZF23/01162/FL**- Erection of food takeaway unit. Reighton Sands Holiday Village Sands Road Reighton Gap. **New application.**
- Any other application received prior to the meeting  
**Clara & Lilly Cottages** – to hear from the clerk.

**12. Village issues to discuss & decide on the appropriate action to be taken relating to the following matters as per the report circulated: -**

- |                           |   |
|---------------------------|---|
| a) Finger Post.           | g) Watsons steps.   |
| b) Bus stops.             | h) Land at the end of Sands Lane, Reighton Gap.               |
| c) Village grass cutting. | i) Village Maintenance – to discuss any further issue raised. |
| d) Noticeboards & seats.  |   |
| e) Christmas trees.       |   |
| f) Kings tree.            |   |

**13. Parish Charter** - to receive information from the clerk.

**14. Finance** members to receive a report relating to the following matters & to discuss & decide on the appropriate action: -

- a) **Bank reconciliations for periods ended 1<sup>st</sup> August & 1<sup>st</sup> September 2023** - to receive the information & to approve the figures & for the chairman to review & sign.
- b) **Schedule of payments** – to approve the schedule of payments for August & September 2023.

**15. Reports from the chairman/councillor/clerk** - to receive brief reports from councillors or clerk who attended a meeting of relevance/interest to the Parish Council.

**16. Next meeting** - to confirm the time & date of the next meeting as Monday 30th October 2023 at 7pm

**17. EXCLUSION OF PRESS AND PUBLIC RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.

**18. Clerk employment & hours** – to receive a report from the clerk & to discuss & decide on the appropriate action.

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