

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

### **Reighton & Speeton Parish Council**

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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16<sup>th</sup> May 2023

Dear Councillor

You are summoned to attend the Annual meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 22<sup>nd</sup> May 2023; the meeting will follow the Parish meeting which commences at 6.45pm. The Annual meeting will be followed by an ordinary meeting of the council.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

#### **Annual Meeting Agenda**

- 1. To Elect a Chairman** of the Council for 2023/24 & for the elected Chairman to receive & sign a declaration of acceptance of office.
- 2. To consider appointing a Vice Chairman for 2023/24.**
- 3. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 4. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 5. Vacancy** – to hear from the clerk.
- 6. Minutes** to approve and sign the minutes of the Ordinary meeting held on 24th April 2023.
- 7. Election of representatives on outside group & organisations:** - to elect representatives on external local bodies- Yorkshire Local Councils Association.
- 8. Banking arrangements** to confirm continuation of Virgin Money as the council's bankers & to confirm access authority for Internet Banking.
- 9. Direct Debit** – to confirm continuation of Direct Debit to the Information Commissioners Office (ICO) for the forth coming year.
- 10. Standing Orders/Financial Regulations** – to confirm adoption of STO's & Financial Regulations as previously circulated
- 11. Meeting Dates** – to confirm the meeting dates of the council up to May 2024.

#### **Agenda Ordinary meeting**

- 1) Declarations of Interest** - to receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 2) Police matters** - to discuss with any representative from the police the crime report for May & any matters of relevance to the police.

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**3) Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman’s discretion.)

**4) To receive the NYC Councillor’s report** with questions from councillors & or public to follow.

**5) Planning**

- **22/02354/FL** - Change of use from Public House and managers accommodation (sui generis) to single dwellinghouse (C3) | The Dotterel Reighton. **Application outstanding.**
- **22/02488/HS** - Single storey extension to the rear, dormer windows to front & rear & conversion of garage. West Nab St Helens Lane Reighton. **Application outstanding.**
- **22/802474/HS** -Erection of a one and a half storey side extension, with dormer and balcony, raising of roof with front and rear dormers, single storey rear extension and detached garage | Littlecroft St Helens Lane Reighton. **Application outstanding.**
- **23/00504/FL** – Reighton Sands Holiday Village – construction of fenced storage compound with access. **Application outstanding.**
- **23/00301/CLE** – Jasmine Lodge – application for certificate of lawfulness for use as a dwellinghouse. **Application refused.**
- **23/00188/FL** - Change of use of agricultural land to create secure dog walking and exercising field. Erection of associated fencing and shelter. Installation of hardstanding to form car park. Land East of Field OS9046 Wide Lane Speeton. **New application.**
- **23/00213/FL** - Erection of cattle housing building. Greenlands Farm Scarborough Road Bridlington. **New application.**
- **23/00269/FL** - Part retrospective application for siting of shipping containers for use as storage units (B8). Greenlands Farm Scarborough Road Bridlington. **New application.**
- **Any other application received prior to the meeting.**

**6) Village issues to discuss & decide on the appropriate action to be taken relating to the following matters:**

- **Fingerpost** – to hear from Councillors & the clerk.
- **Doug Schofield tree** – to hear from councillors.
- **Village grass cutting** – to hear from councillors.
- **Defibrillator** – to hear from the clerk.
- **Village Maintenance** – to discuss any further issue raised.

**7) Finance** members to receive a report relating to the following matters & to discuss & decide on the appropriate action: -

- a) **Bank reconciliation for period ended 28<sup>th</sup> April 2023** - to receive the information & to approve the figures & for the chairman to review & sign.
- b) **Schedule of payments** – to approve the schedule of payments for May 2023.

**8) Reports from the chairman/councillor/clerk** - to receive brief reports from councillors or clerk who attended a meeting of relevance/interest to the Parish Council.

**12. Next meeting** – to confirm the date of the next meeting as 24<sup>th</sup> or 31<sup>st</sup> July 2023 at 7pm

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