

Reighton & Speeton Parish Council

Minutes of ordinary meeting held 27th March 2023 at 7pm in Reighton Village Hall.

Present: Councillor Riley (Chairman) Councillors Harrison, Richardson Rogerson & Smith & Councillors Mrs Paddock & Mrs Hamilton-Smith, Police Volunteer Liz Dawson, 5 members of the public & clerk Helen Carter.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972.** **18/23**

2. **Apologies received** – apologies had been received from Councillor Grimshaw. It was **RESOLVED the apology be accepted.** **19/23**

3. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. None made.

4. **Councillor Vacancy** – the clerk reported Scarborough Borough Council had not been requested to hold an election so the vacancy would now be advertised for co-option.

5. **Police report** –the report for March had been circulated prior to the meeting. The report was discussed with Liz who also answered questions from councillors & members of the public. Speeding concerns raised & the Community Speedwatch programme was mentioned as being something which could be set up if there were sufficient numbers of residents prepared to become involved. The clerk will forward to members the reply received from the police following the last meeting.

6. **Public Participation** – no questions raised.

7. **County & Ward Councillor reports** – Councillor Riley reported there are on 4 days left for Scarborough Borough Council then the new North Yorkshire Council comes into being.

8. **Minutes** to receive, approve & sign the minutes of the Ordinary meeting held 27th March 2023. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **20/23**

9. **Planning - details of the following applications had been detailed on a report & were discussed:**
 - **21/02667/OL** -Outline planning permission with all matters reserved for the erection of 4 dwellings. Honey Pot Inn Flamborough Road Speeton. **Application withdrawn.**
 - **22/02354/FL** - Change of use from Public House and managers accommodation (sui generis) to single dwellinghouse (C3) - The Dotterel Reighton. **Application outstanding.**
 - **22/02488/HS** - Single storey extension to the rear, dormer windows to front & rear & conversion of garage. West Nab St Helens Lane Reighton. **Application outstanding.**
 - **22/02474/HS** - Erection of a one and a half storey side extension, with dormer and balcony, raising of roof with front and rear dormers, single storey rear extension and detached garage. Littlecroft St Helens Lane Reighton. **Application outstanding.**
 - **23/00353/P14** - Proposed installation of solar panels - Reighton Sands Holiday Village Sands Road Reighton Gap Filey. This was mentioned by councillors. The clerk advised she had not been consulted with regard to the application. She will make enquiries of the planners.
 - **Material considerations** – information from the recent YLCA meeting when Andrew Towleron had spoken about Material considerations had been circulated at the meeting.

10. Risk assessments – the assessments of Parish Council owned assets had been undertaken by the chairman. Several seats will require a rubdown & revarnish also the noticeboards. The clerk will contact Neil Southwell to obtain a quote for the work to be undertaken in the summer.

11. Village Issues – the following were discussed & decided on: -

- **Finger Post** – the clerk reported nothing further had been heard from Roger Burnett. Councillor Riley had allocated £250 Locality funding for the project. NYCC have no problem with the replacement fingerpost in the location proposed.
- **Village maintenance – the following were discuss & decide on: -**
- **PROW post** - Councillor Richardson had taken a photograph of a PROW post at Speeton which had had the indicator arm rived off. This to be reported. The clerk to check on issue of other posts reported previously.
- **Grass cutting** – the chairman & Councillor Mrs Paddock will contact Darren Blakemore to discuss when the first cut is to be undertaken.
- **Watsons Lane street light** – has still not been repaired. The clerk reported she had made enquiries after the February meeting but nothing further had been heard.

12. Finance

- a) **Bank Reconciliation for period ended 1st March 2023**- figures had been circulated prior to the meeting. Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £9577.13; payments £14,695.12; receipts £11,844.66. It was **RESOLVED the bank reconciliation be approved & accepted by the council.** **21/23**
- b) **Asset Register** - details of the register had been circulated prior to the meeting. It was **RESOLVED for year-end 31st March 2023, total assets are £4,403.** **22/23**
- c) **Internal Control Procedures** a document covering financial & governance procedures had been circulated prior to the meeting. It was **RESOLVED to approve & confirm the procedures.****23/23**
- d) **Risk register** - the Risk Register had been circulated prior to the meeting. It was **RESOLVED to approve & accept the register as detailed.** **24/23**
- e) **Virgin Money transfer** – a transfer of £1,000 is required to cover payments until monies are received from the new North Yorkshire Council at the end of April. It was agreed the transfer could be made & the transfer document was signed by Councillor Riley & Mrs Paddock.
- f) **Schedule of payments** - the schedule of payments for March had been circulated prior to the meeting. It was **RESOLVED payments totalling £413.00 could be paid.** **25/23**
It was also **RESOLVED payments could be made £264 to Zurich for Insurance on 1st April & £468 to Scarborough Borough Council for bin emptying on 14th April 2023.** **26/23**

13. Reports from Chairman/councillors/clerk – none made.

14. Next meeting - The date of the next meeting has been agreed to as Monday 24th April 2023 in Reighton Village Hall at 7pm.

Signed *Paul Riley*

Date 24th April 2023