

## Reighton & Speeton Parish Council

**Minutes of ordinary meeting held 12<sup>th</sup> December 2022 at 6.30pm in Reighton Village Hall.**

**Present:** Councillor Riley (Chairman) Councillors Grimshaw, Harrison, Rogerson & Smith & Councillors Mrs Paddock & Mrs Hamilton-Smith, 2 members of the public & clerk Helen Carter.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972.** **99/22**
  
2. **Apologies** – had been received from Councillors Richardson, Rookes & Police volunteer Liz Dawson. It was **RESOLVED the apologies be accepted.** **100/22**
  
3. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. None made.
  
4. **Public Participation** – one resident raised the issue of the street light on Watsons Lane which is not working. She was advised the light was reported some time ago. The clerk will contact the street lighting team to find out when it will be repaired. The resident also raised the issue of maintenance of boundary vegetation & the use of salt on roads from bins. It was explained salt from the bins could be used on the road by residents but should not be used on their own property.
  
5. **Police report** – the report for December was circulated at the meeting. The report was noted.
  
6. **County & Ward Councillor reports** – Councillor Riley reported plans for a new cinema in the Brunswick Centre had been submitted.
  
7. **Minutes to receive, approve & sign the minutes of the ordinary meeting held 31<sup>st</sup> October 2022.** It was **RESOLVED that the minutes of the meeting be approved & were signed.** **101/22**
  
8. **Planning - details of the following applications had been detailed on a report & were discussed: -**
  - **22/01478/HS** - Erection of 2 storey side extension. Hunroe Brow 9 Southfield Reighton Gap. **Application outstanding.**
  - **22/01604/FL** - Erection of 9no dwellings, with associated access and infrastructure following demolition of existing agricultural buildings -Church Farm Main Street Speeton. **Application permitted.**
  - **22/01707/FL** - Change of use, alteration and extension of flat and shop to form single dwelling with domestic curtilage. Bridlington Caravan Sales Butts Hill Reighton. **Application outstanding.**
  - **21/02667/OL** -Outline planning permission with all matters reserved for the erection of 4 dwellings. Honey Pot Inn Flamborough Road Speeton. **Application outstanding.**
  - **Appeals** - APL/00003/22, APL/00003/22, APL/00006/22, APL/00007/22 & APL/00011/22- **all outstanding.**
  
9. **Village issues the following were discuss & decide on: -**
  - **Honeypot footpath** – a copy of the letter sent & the reply received was circulated at the meeting. The response was noted.
  - **Sign for St Helens Lane** – information about a new sign had been circulated prior to the meeting. The clerk advised she had received a quote for installation from a NYCC approved contractor. To install the sign, install the road closure & to complete all relevant permits & paperwork the cost will be in the region of £1,350 plus VAT. With the cost of the sign £750 plus VAT it was agreed the expenditure could not be justified.

- **Finger Post** - the clerk reported Roger Burnett has agreed to take a look at what is required & get back to us.
- **Sign outside The Lair** - Councillors Riley reported a visit had not yet been undertaken.
- **Sandbags**- the clerk reported a request had been put in for additional sandbags. Councillors to check the hut & notify the clerk if received or not.
- **Reighton trees** – the branches had been cut back by Councillor Mrs Paddock. The clerk had contacted Paul Wilson who had recommended that 3 Maples are crown lifted & all waste chipped & removed at a cost of £150 plus VAT. It was **RESOLVED the work could be undertaken in the New Year.** **102/22**
- **Village Maintenance the following were discussed & decided on: -**
  - **Speeton Pond** – Councillor Rogerson advised the pond had been dredged & tons of mud removed, With the permission of the Parish Council, Speeton Village Association had had the dredging done at a cost of £790. The members agreed to make a donation towards the cost & it was **RESOLVED a donation of £500 would be made to Speeton Village Association.** **103/22**
  - **Big sweeper** – a request was made for the big sweeper to visit both Watsons Lane & Hunmanby Road. The clerk will make the request of Scarborough Borough Council.
  - **Blocked drains** – Councillor Smith is to let the clerk know the position of 2 drains to be reported on the portal.
  - **Tree for Common Land** – there was discussion about possibly planting a “Christmas Tree” permanently on the Common Land with money left by a resident. After discussion it was agreed not to allow this & other options are to be considered.

**10. Bank Reconciliations for period ended 1<sup>st</sup> November & 1<sup>st</sup> December 2022-** figures had been circulated:

- **1<sup>st</sup> November 2022** - Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £16,241.65; payments £8,000.32; receipts £11,814.38. **It was RESOLVED the bank reconciliation be approved & accepted by the council.** **104/22**
- **1<sup>st</sup> December 2022** - Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £16,241.65; payments £8,000.32, receipts £11,814.38. It was **RESOLVED the bank reconciliation be approved & accepted by the council.** **105/22**

**11. Budget monitoring figures to 30th November 2022** - details had been circulated prior to the meeting. Payments £8,000.32, receipts £11,814.38. It was **RESOLVED to accept the figures provided.** **106/22**

**12. Calculation of year end balances & reserves-** taking into consideration, invoices outstanding & amounts due for payment the Parish Council should have in the region of £9,500 left at the financial year end. The level of reserves need was discussed following which it was **RESOLVED that £4,500 should remain as Capital Funds & £5,000 as General Reserve.** **107/22**

**13. Model Agreement Figures** estimates for 2023/2024 – the figures from SBC had been circulated prior to the meeting. The figure of £2,404.65 was approved for acceptance.

**14. Internal Audit** after discussion it was **RESOLVED to appoint Public Sector Audit to carry out the Internal Audit of Reighton and Speeton Parish Council for year-end 31st March 2023.** **108/22**

**15. Grass Cutting 2022 & 2023** – a report detailing expenditure for 2022 had been circulated prior to the meeting. The clerk has not yet obtained quotes for next year but it was agreed an amount of £3,000 would be included for budget purposes.

- 16. Budget 2023/2024** information relating to the 3 years 19/20, 20/21, 21/22 & year to date had been circulated prior to the meeting. All the information was considered & it was **RESOLVED to set a budget for 2023/2024 of £11,710.** **109/22**

Clerk salary	4500
Audit	400
Travel, Computer, Admin, Home allowance	450
Village Hall hire	200
Website	360
Insurance	400
Subscriptions	250

Training	200
Christmas	200
Grass cutting	3000
Seats	1000
Maintenance	
Bus shelter	
Tree work	
Wreath	50
Donations	500
Contingency Fund	200

- 17. Precept for 2023/2024** the Parish Council has limited income - Model Agreement funding from SBC, a small amount of grass cutting money from NYCC & interest. Budget £11,710 less expected income £2,627. It was **RESOLVED the level of precept to be levied for 2023/2024 will be £9,341.** **110/22**  
This amount will ensure there is no percentage increase to council tax bills.
- 18. EXCLUSION OF PRESS AND PUBLIC RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted. **111/22**
- 19. Clerk Employment** information has been received from NALC about new pay scales for 2022/2023 to be implemented from 1st April 2022. It was **RESOLVED to accept the new pay scale increased hourly rate effective form 1st April 2022.** **112/22**  
It was **RESOLVED one extra hour to be paid for the NYCC meeting.** **113/22**
- 20. Schedule of payments** a schedule of payments for December had been circulated prior to the meeting. It was **RESOLVED payments totalling £1,015.75 could be paid.** **114/22**
- 21. Next meeting** – the date of the next meeting has been agreed to as Monday January 30th 2023 in Reighton Village Hall at 7pm.

Signed Paul Riley

Dated 30<sup>th</sup> January 2023