

Reighton and Speeton Parish Council

Annual meeting held Monday 23rd May 2022 in the Village Hall, Reighton. The meeting followed the Annual Parish meeting which commenced at 6.45pm.

Present: Councillor Riley (Chairman) Councillors Harrison, Rogerson & Smith; Councillors Mrs Paddock & Mrs Hamilton-Smith & after co-option Councillor Grimshaw. NYCC Councillor Michelle Donohue-Moncrief, Police Volunteer Liz Colling, 2 members of the public & clerk Helen Carter.

1. **Election of Chairman for 2022/23** Councillor Riley was proposed by Councillor Mrs Paddock & seconded by Councillor Mrs Hamilton-Smith. Councillor Riley accepted the role, signed the declaration of acceptance of office & the meeting continued under his chairmanship.
2. **Appointment of Vice Chairman for 2022/23** – Councillor Mrs Paddock was proposed by Councillor Riley & seconded by Councillor Mrs Hamilton-Smith. Councillor Mrs Paddock accepted the role.
3. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972.** 46/22
4. **Apologies** – had been received from Councillors Richardson & Rookes. It was **RESOLVED the apologies be accepted.** 47/22
5. **Declarations of Acceptance of Office** - all members present had signed their declarations prior to the start of the meeting. It was **RESOLVED that Councillors Richardson & Rookes could sign theirs at the next meeting.** 48/22
6. **Co- option for the ordinary vacancy** – John Grimshaw had expressed an interest. He was in attendance & spoke to the members following which it was **Resolved to co-opt Mr Grimshaw to fill the vacancy.** 49/22
He signed his Declaration of Acceptance of Office & joined the meeting.
7. **Minutes** - to receive, approve & sign the minutes of the ordinary meeting held 25th April 2022. It was **RESOLVED the minutes be approved & were signed.** 50/22
8. **Appointment of representatives to YLCA** : - it was agreed the matter would be discussed at the next meeting.
9. **Banking arrangements.**
It was **RESOLVED to continue with Virgin Money as the council’s bankers.** 51/22
It was **RESOLVED to remove Alan Foster & add Councillor Harrison to the mandate.** 52/22
It was **RESOLVED that the signatories be any two of Councillors Riley, Harrison & Mrs Paddock on the mandate.** 53/22
The clerk is also a signatory for administrative purposes.
Electronic banking authorisation - it was **RESOLVED authorisation to remain as the clerk & Councillor Riley.** 54/22
10. **Direct Debits** – it was **RESOLVED to continue the Direct Debit to the Information Commissioners Office (ICO).** 55/22
11. **Standing Orders & Financial Regulations** – it was **RESOLVED to confirm acceptance of the documents as circulated.** 56/22

12. Policies & Procedures revised versions of the following had been circulated prior to the meeting to all councillors along with a report detailing minor amendments. It was **RESOLVED to approve & adopt the following as circulated: -** **57/22**

- Code of Conduct
- Electronic Banking
- Complaints Procedure
- Model Publication requirements
- Recording of Meetings
- Freedom of Information
- GDPR Privacy Notice
- GDPR councillors

13. Meeting dates it was confirmed that the dates of Full Council meetings will be the last Monday monthly. All meetings to commence at 7pm unless otherwise agreed to.

The meeting then continued as the ordinary meeting of the Parish Council.

Signed *Paul Riley*

Date 27th June 2022