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Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492 Email: reighton_and_speetonpc@ymail.com

19th April 2022

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 25th April 2022 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

Agenda

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 4. Police matters** - to discuss with any representative from the police the crime report for March & any matters of relevance to the police.
- 5. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 6. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 21st March 2022.
- 8. Planning**
 - **21/01845/FL/21/02243/FL/21/02097/FL/21/02328/FL** -relating to holiday homes - Discovery Way Moor Road Filey. **Applications outstanding.**
 - **21/02485/FL** Change of use of land to site 65 no. lodge style static caravans for holiday accommodation etc -Land South of Sands Road Hunmanby Filey. **Application refused.**
 - **21/012760/HS** - Single storey extension to front elevation, new upper floor side windows and terrace to front and side - Church Farm Church Hill Reighton. **Application permitted.**
 - **22/00033/HS** -Part conversion and part demolition of existing outbuilding to form kitchen diner with installation of rooflights - Verwell House Farm Church Hill Reighton -**Application outstanding.**
 - **21/02895/FL**- Erection of detached dwelling | Land at Reighton House Farm Church Hill Reighton. **Application permitted.**
 - **21/00618/FL** - Retention of existing use of land and existing building as camping/caravan site in association with existing tourist/holiday facilities within the Dotterel Inn – **appeals heard 22/3/22.**
 - **Any other application received prior to the meeting.**

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9. Village issues to discuss & decide on the appropriate action to be taken relating to the following matters:

- **Honeypot footpath** – to receive any further information from NYCC Councillor Mrs Swiers.
- **Reighton telephone box & Dotterill bus stop** – to hear from Councillor Harrison.
- **Watsons steps** – to hear from Councillor Riley about the quotes from contractors.
- **Works to Permissive access to Speeton Sands** – to receive an update.
- **Cowton Lane Manhole cover** - to receive an update from the clerk.
- **Village Maintenance** – to discuss any further issue raised.

10. Finance members to receive a report relating to the following matters & to discuss & decide on the appropriate action: -

- a) **Bank reconciliation for period ended 31st March 2022** - to receive the information & to approve the figures & for the chairman to review & sign.
- b) **Reserves & earmarked funds as at 31st March 2022** – to receive the year end statement & to discuss & decide on the level of earmarked funding & reserves to be held.
- c) **Budget monitoring** - to receive & approve the receipts & payments figures to year ended 31st March 2022.
- d) **Internal audit** - members to receive & to discuss the report & agree action as appropriate.
- e) **Effectiveness of Internal control** members to review the effectiveness of our system of internal control.
- f) **Annual Governance & Accountability Return (AGAR) 2021/2022 members: -**
 - To certify R&S Parish Council as exempt from external audit for fiscal year 2021/22.
 - To note the Annual Internal Audit Report for 2021/22 included at page 4 of AGAR 2021/22
 - To approve Section 1 - Annual Governance Statement 2021/22 for R&S Parish Council on page 5 of the AGAR 2021/22
 - To approve Section 2 – Accounting Statements 2021/22 for R&S Parish Council on page 6 of the AGAR 2021/22
 - To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 & the Transparency Code for Smaller Authorities
- g) **Schedule of payments** – to approve the schedule of payments for April 2022

11. Reports from the chairman/councillor/clerk - to receive brief reports from councillors or clerk who attended a meeting of relevance/interest to the Parish Council.

12. Room layout for future meetings -to discuss & decide if the members want to go back to longer tables for future meetings.

13. Next meeting – to confirm the date of the next meeting as 23rd May 2022. The meeting will be preceded by the Annual Parish meeting which will commence at 6.45pm.

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