

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

### **Reighton & Speeton Parish Council**

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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15<sup>th</sup> March 2022

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 21<sup>st</sup> March 2022 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

#### **Agenda**

- 1. Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 4. Police matters** - to discuss with any representative from the police the crime report for March & any matters of relevance to the police.
- 5. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 6. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 21<sup>st</sup> February 2022.
- 8. Planning**
  - **21/01845/FL/21/02243/FL/21/02097/FL/21/02328/FL** -relating to holiday homes - Discovery Way Moor Road Filey. **Applications outstanding.**
  - **21/02485/FL** Change of use of land to site 65 no. lodge style static caravans for holiday accommodation, erection of a reception and facilities building, construction of new vehicular access onto Sands Road, improvements to Sands Road, together with the formation of associated site roads and landscaping -Land South of Sands Road Hunmanby Filey. **Application outstanding.**
  - **21/012760/HS** - Single storey extension to front elevation, new upper floor side windows and terrace to front and side - Church Farm Church Hill Reighton. **Application outstanding.**
  - **22/00033/HS** -Part conversion and part demolition of existing outbuilding to form kitchen diner with installation of rooflights - Verwell House Farm Church Hill Reighton -**Application outstanding.**
  - **21/02895/FL**- Erection of detached dwelling | Land at Reighton House Farm Church Hill Reighton. **Application outstanding.**

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- **21/00618/FL** - Retention of existing use of land and existing building as camping/caravan site in association with existing tourist/holiday facilities within the Dotterel Inn – **appeals to be heard 22/3/22.**
  - **Any other application received prior to the meeting.**
- 9. Queens Platinum Jubilee** –to receive a report from Councillor Mrs Paddock about provision of a tree & also updates from Reighton Village Hall & Speeton Village Association about the events they are holding.
- 10. Village issues to discuss & decide on the appropriate action to be taken relating to the following matters:**
- **Honeypot footpath** – to receive any further information from NYCC Councillor Mrs Swiers.
  - **Reighton telephone box & Dotterill bus stop** – to hear from Councillor Harrison.
  - **Watsons steps** – to hear from Councillor Riley about the contractor.
  - **Defibrillator** – to hear from Councillor Rookes.
  - **Village Maintenance** – to receive a report from the clerk on issues looked at since the last meeting & to discuss any further issue raised.
- 11. Welcome Back Funding** – to receive an update relating to installation of the seats & an update on the other projects & to discuss & decide on the appropriate action.
- 12. Finance** members to receive a report relating to the following matters & to discuss & decide on the appropriate action: -
- **Bank reconciliation for period ended 1<sup>st</sup> March 2022** - to receive the information & to approve the figures & for the chairman to review & sign.
  - **Asset Register 31/3/2022** - to receive the register, to review & for the council to approve.
  - **Internal Control Procedures** to receive & review our Internal Control procedure document for 2021/2022.
  - **Risk register** - to receive the register, to review & for the council to approve.
  - **Insurance renewal** to approve renewal of policy for 1/4/2022.
- 13. Reports from the chairman/councillor/clerk** - to receive brief reports from councillors or clerk who attended a meeting of relevance/interest to the Parish Council.
- 14. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.**
- 15. Clerk employment** – to confirm the clerks new salary scale in accordance with Employment Briefing E0 1-22 2021-22 issued by the National Joint Council for Local Government Services wef 1st April 2021.
- 16. Schedule of payments** – to approve the schedule of payments for March 2022.
- 17. Next meeting** – to agree & to confirm the date of the April & May meetings.

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