

Reighton & Speeton Parish Council

Minutes of ordinary meeting held 6th December 2021 at 7pm in Reighton Village Hall.

Present: Councillor Riley (Chairman) Councillors Jack, Lawry, Rogerson & Councillors Mrs Hamilton-Smith & Mrs Paddock. One member of the public & clerk Helen Carter.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972. 93/21**
2. **Apologies** – had been received from Cllr Harrison. It was **RESOLVED the apology be accepted. 94/21**
3. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. Councillor Mrs Paddock declared an interest in agenda item 8. It was **RESOLVED the declaration be noted. 95/21**
4. **Public Participation** – no questions asked.
5. **Police report** – the reports for November & December were discussed & noted.
6. **County & Ward Councillor reports** – Councillor Riley reported on the work of the Scrutiny Committees looking into the work of volunteers and into the dog fouling issue; the Argos redevelopment proposal to be decided at planning committee later in the week; the proposal to create a Yorkshire Wolds AONB, possibly including most of the ward; locality budget now fully subscribed for this year and the response from NYCC on maintenance of the verge at Hunmanby Road. During this part of the meeting, it was established that the work on Speeton Pond had not progressed and so arrangements would be made to return the grant money to be reallocated, with the likelihood that we would apply for the funding to do the work out of 2022/23 locality.
7. **Minutes** to receive, approve & sign the minutes of the ordinary meeting held 25th October 2021. It was **RESOLVED that the minutes of the meeting be approved & were signed. 96/21**
8. **Planning - details of the following applications had been detailed on a report & were discussed: -**
 - **21/02387/HS** - Erection of rear orangery | 1 Station Cottages New Road Speeton – Application outstanding.
 - **21/02199/FLA** - Variation of conditions 1 (plans) & 2 (materials) on decision 18/00642/FL | Littlecroft St Helens Lane Reighton. Application outstanding.
 - **21/01845/FL** - Development of 3 holiday homes with associated landscaping & car parking -land South of 36 Discovery Way, Moor Road, Filey. Application outstanding.
 - **21/02243/FL** -Development of 1 holiday home - land East Of 22 Discovery Way, Moor Road Filey. Application outstanding.
 - **21/02097/FL** - Development of 2 holiday homes - land Off Discovery Way & Tranquility Court Discovery Way Moor Road, Filey. Application outstanding.
 - **21/02328/FL** -Development of 1no holiday home - Land West Of 20 Discovery Way Moor Road Filey. Application outstanding.
 - **21/02485/FL** Change of use of land to site 65 no. lodge style static caravans for holiday accommodation, erection of a reception and facilities building, construction of new vehicular access onto Sands Road, improvements to Sands Road, together with the formation of associated site roads and landscaping -Land South of Sands Road Hunmanby Filey. This was discussed and it was agreed a response would be prepared along similar lines to that made in respect of the withdrawn application. This would be circulated to members for consideration prior to submission.

- **21/00618/FL** - Retention of existing use of land and existing building as camping/caravan site in association with existing tourist/holiday facilities within the Dotterel Inn – appeal 3278314 in progress. **It was RESOLVED to confirm the responses made.** **97/21**

9. Bank Mandate The clerk advised a replacement signatory is required following the resignation of Mr Foster. It was agreed to delay until after the May 2022 elections.

10. Bank Reconciliations for period ended 1st November & 1st December 2021- figures had been circulated:

- **1st November 2021** - Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £13,563.07; payments £8,151.52; receipts £10,323.85. **It was RESOLVED the bank reconciliation be approved & accepted by the council.** **98/21**
- **1st December 2021** - Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £13,813.07; payments £8,151.52; receipts £10,573.85. **It was RESOLVED the bank reconciliation be approved & accepted by the council.** **99/21**

11. Budget monitoring figures to 30th November 2021 - details had been circulated prior to the meeting. Payments £8,151.52, receipts £10,573.85. **It was RESOLVED to accept the figures provided.** **100/21**

12. Calculation of year end balances & reserves- taking into consideration, invoices outstanding & amounts due for payment the Parish Council should have in the region of £9K left at the financial year end. Having allocated £1,500 of the Capital funds the level of reserves need was discussed following which it was **RESOLVED that £4,500 should remain as Capital Funds & £4,500 as General Reserve** **101/21**

13. Grass Cutting season 2022 – information from contractors had been circulated prior to the meeting. **It was RESOLVED to appoint Advanced Trees & Grounds to cut the grass for next season.** **102/21**

14. Internal Audit after discussion it was **RESOLVED to appoint Public Sector Audit to carry out the Internal Audit of Reighton and Speeton Parish Council for year-end 31st March 2022.** **103/21**

15. Model Agreement Figures estimates for 2022/2023 – the figures from SBC had been circulated prior to the meeting. The figure of £2,210.16 was approved for acceptance.

16. Budget 2022/2023 information relating to the 3 years 18/19,19/20 & 20/21 & year to date had been circulated prior to the meeting. All the information was considered & it was **RESOLVED to set a budget for 2022/2023 of £11,473.** **104/21**

Clerk salary	4200
Audit	365
Travel, Computer, Admin, Home allowance	450
Village Hall hire	200
Website	250
Insurance	400
Subscriptions	250
Training	250
Christmas	180

Grass cutting	2500
Church Yard	600
Seats	1000
Maintenance	
Bus shelter	
Tree work	
Wreath	50
Donations	500
Virgin Money monthly fee	78
Contingency Fund	200

- 17. Precept for 2022/2023** the Parish Council has limited income - Model Agreement funding from SBC, a small amount of grass cutting money from NYCC & interest. Budget £11,473 less expected income £2,432. It was **RESOLVED the level of precept to be levied for 2022/2023 will be £9,050. 105/21**
This equates to an increase of 3.97% in council tax bills.
- 18. Schedule of payments** a schedule of payments for December had been circulated prior to the meeting. It was **RESOLVED payments totalling £852.76 could be paid. 106/21**
It was agreed the invoice for Mark Hesp could be paid when received.
- 19. Welcome Back Funding** – a licence has been applied for in respect of the Communal bins from NYCC. Paul is to speak to Neil Southwick about doing the work. The positioning of the 2 seats has yet to be sorted. Paul is to speak to the owners of a local painting business about painting the phone box.
- 20. Clerks report – to receive a report from the clerk with brief updates of ongoing issues: -**
- **Vacancy** – SBC notice expires 7/12/21 following which co-option notices will be prepared.
 - **Reighton boat** – NYCC have made good the area.
 - **Speeton steps** - NYCC Councillor Mrs Swiers has matched the £1,500 given by the Parish Council.
 - **Drain top St Helens Lane** NYCC have put a skirt around the drain.
 - **Church Hill** - the collapsed drain under the carriageway has been repaired. The illegal connection under the footway has still to be dealt with.
 - **Smell Church Hill** – reported again to Yorkshire Water.
 - **New Code of Conduct** – to be prepared for consideration at the next meeting.
 - **Unitary Authority** – Councillors Riley, Mrs Paddock & the clerk attended the briefing at Eastfield Town Council on 22/11 when Neil Irvin spoke to 30 people in attendance from various local parishes. Points established: -
 - The new council will be called North Yorkshire Council & will come into existence on 1/4/2023 known as Vesting Day.
 - Elections are to be held on 5th May 2022 when the 90 new councillors will be elected & they will work alongside the existing councillors of the 7 districts up until 1/4/2023 to assist transition. Term 5 years with elections then held again in 2027.
 - There will be 17 councillors covering the Scarborough & District area.
 - Elections for Parish Councils are to be held on the same day. The term of office will be extended to 5 years as this term has been shortened by one year.
 - Model Agreement – there was a lot of discussion. All Neil Irvin could confirm is that the money will continue to be paid for 2023/2024. No definitive answer can be given for after that time until after the council has been elected & powers vested in it.
- 21. Reports from the chairman/councillor** -Councillor Mrs Paddock asked if David Allison could be contacted about the fence at the top of Church Hill as further damage had been done during the recent storm. Paul will telephone him. Councillor Mrs Hamilton-Smith reported on the litter picking undertaken by her son & daughter in law. The clerk to ask SBC to litter pick the Dotterel/Hunmanby Road area. The Councillors from Speeton asked about the drains in the dip at the junction of the B1229 with Wide Lane as the area was flooded during recent heavy rain. The clerk will report. Also street light on the corner of Chapel Lane at Speeton to be reported.
- 22. Next meeting** – the date of the next meeting has been agreed to as Monday January 17th 2022 in Reighton Village Hall at 7pm.

Signed *Paul Riley*

Date 17th January 2022