

## Reighton & Speeton Parish Council

### Minutes of ordinary meeting held 24<sup>th</sup> May 2021 in the Village Hall Reighton. The meeting followed the Annual Parish meeting which commenced at 7pm & the Annual meeting of the council.

**Present:** Councillor Riley (Chairman) Councillors Jack, Lawry & Rogerson; Councillors Mrs Paddock & Mrs Hamilton-Smith, NYCC Councillor Mrs Swiers, 3 members of the public & clerk Helen Carter.

1. **Police** the latest report had been circulated prior to the meeting.
2. **Public Participation session** during the Annual Parish meeting the residents had raised concerns about dog fouling & had also asked about the issues previously reported in the Parish Council minutes about St Helens Lane & in particular about it being “Access only”. They pointed out that when the by-pass had been built, the bridge had to be high enough to accommodate all traffic in the event that traffic had to be diverted due to an accident. They were advised “Access only” had been ruled out by the authorities. Comment made about PROW issues to be dealt with later in the meeting.
3. **County & Ward Councillor reports** – Councillor Mrs Swiers had attended a seminar with the newly appointed Crime Commissioner & detailed his intentions during his term. She mentioned the issues on St Helens Lane to be discussed later. She has locality budget funding to allocate. Councillor Lawrie asked about replacing the white lines on the A165 at the Grindale crossroads junction. Councillor Mrs Swiers will look at this. Borough Councillor Riley gave an update on developments with the Masterplan, Town Deal funding and fast track funding improvements; with this public sector investment in place, the foundation was laid for private sector investment to follow. There were encouraging indications already of new businesses opening as the pandemic came under control. The Pride in Our People programme had been rolled out and feedback showed that staff were feeling far more positive about the council as an employer and the Places & Futures Overview and Scrutiny Board would be seeking to learn lessons from the Covid response and identify new ways of working to improve services.
4. **Planning** members received information concerning the following applications: -
  - a) **202696/FL- Land at Reighton Nurseries Hunmanby Road. Reighton** - Formation of Holiday Park including erection of reception building, siting of lodge style caravans and camping pods with associated infrastructure. **Application permitted.**
  - b) **21/00668/FLA** – Variation of condition 23 of decision 05/00319/FL dated 18/02/2005, to allow amended design - Plot 7 Reighton House Farm Church Hill Reighton. **Application permitted.**
  - c) **21/00618/FL - Land to the west of The Dotterel Inn Bridlington Road Reighton-** Retention of existing use of land and existing building as camping/caravan site in association with existing tourist/holiday facilities within the Dotterel Inn. This application was discussed following which it was agreed the following response is made: -We consider the application is too extensive & would have a detrimental effect on the amenity of nearby residents as well as having an intrusive impact on the open countryside given the limited screening for the proposed site. The drains serving the nearby properties and the pub are already overstretched, a further reason for limiting any development. A more modest scheme moved away from the resident’s boundary & properly licenced by one of the caravans & camping clubs would be supported”.  
It was **RESOLVED to confirm the response be made.** **41/21**
5. **Village issues** members received information & discussed & decided on the appropriate action concerning the following:
  - a) **Speeton bus shelter sign for walkers** – Councillor Rogerson had sourced the sign & fitted it in the shelter. He was thanked for doing this.
  - b) **Dog bones & Haven** – Councillor Foster was not in attendance.

- c) **St Helens Lane Village sign** - Councillor Foster was not in attendance.
- d) **St Helens Lane speeding** – NYCC Councillor Mrs Swiers reported she had asked about “Access only” & had been advised this would require the introduction of a new Traffic Regulation Order (TRO) & the area does not meet the criteria to do so. Steps can be taken to try & reduce vehicles using sat navs by reporting to the mapping providers. Details of how this can be done to be provided to councillors.
- e) **Honeypot footpath** – NYCC Mrs Swiers reported the local highways officer has submitted this rural footpath to be considered for funding to make improvements. It would require a significant financial investment. The outcome of the bid should be known during July.
- f) **Development site at Church Hill** – Councillor Mrs Paddock asked that a letter is sent to the owner asking that the site is fenced to make it tidy. The site is situate at an entrance way to Reighton. Concerns were also expressed about parking at the other access way. It was agreed a letter could be sent.
- g) **Speeton Pond** – Councillor Rogerson reported a quote of £480 had been received to repair the damaged brickwork of the inspection chamber & to replace the manhole cover. It was **RESOLVED the work could be undertaken.** 42/21
- h) **Plaque for Silver jubilee seat** – Councillor Mrs Hamilton-Smith reported the sign had been made & fitted. She was thanked for doing this.
- i) **Dog bins for Reighton Court** – the clerk reported she had been contacted by a resident asking if some dog bins could be placed on the lamp posts in the area. Following discussion, it was agreed the cost of new bins & payment for them being emptied was too costly.
- j) **Repairs to stile & footpath obstruction** – several issues had been raised by residents, walkers & councillors of broken stiles & way marker posts on the local PROW footpaths. The clerk will report them to NYCC PROW officers or contact landowners & then monitor progress. 4 issues reported November 2020 are still outstanding.
- k) **Village Maintenance the following were discussed:** - Councillor Rogerson raised the issue of the bins at Coastguard Hill. Councillor Riley explained he is in discussion with several parties trying to find a solution. Overgrown vegetation down St Helens Lane – the clerk to ask Councillor Foster to do some cutting back.  
The residents & NYCC Councillor Mrs Swiers left the meeting having been thanked for attending.
6. **Finance** members discussed & decided the following -
- a) **Bank reconciliation** for period to 1<sup>st</sup> May 2021. Balances held £14,703.78; receipts £4,932.43; payments £1,619.39. It was **RESOLVED the bank reconciliation be approved & accepted by the council.** 43/21
- b) **Internal Audit** the report had been circulated prior to the meeting. No areas of significant weakness had been raised. Three areas of moderate weakness regarding internal control had been recommended which have been noted & all will be actioned in the next year. The auditor reported the accounts & governance arrangements of the council have been maintained to a very high standard. It was **RESOLVED to approve the report as detailed.** 44/21
- c) **Effectiveness of System of Internal control** – the council must ensure that it has a sound system of internal control which (a) facilitates the effective exercise of its functions and the achievement of its aims and objectives; (b) ensures that the financial and operational management of the authority is effective; & (c) includes effective arrangements for the management of risk. The review of its effectiveness must be undertaken prior to completion of Section 1 Annual Governance Statement of the Annual Return. It was **RESOLVED the Parish Council has sufficient mechanisms in place to regularly check & monitor the financial management of the council.** 45/21

**d) Annual Governance and Accountability Return (AGAR) 31<sup>st</sup> March 2021** – a report and details of the statements had been circulated prior to the meeting following which it was: -

- **Exempt authority** – Reighton and Speeton Parish Council is a smaller authority where the higher gross income or expenditure did not exceed £25,000 in the year to 31<sup>st</sup> March 2021. It was **RESOLVED that Reighton and Speeton Parish Council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015.** 46/21
- Annual Internal Audit Report for 2020/21 -it was **RESOLVED that the Annual Internal Audit Report for 2020/21 included at page 4 of the AGAR 20 be noted.** 47/21
- Section 1 - Annual Governance Statement 2020/21 it was **RESOLVED that Reighton & Speeton Parish Council approve Section 1 Annual Governance Statement 2020/21 on page 5 of the AGAR 2020/21.** 48/21
- Section 2 – Accounting Statements 2020/21 on page 6 of the AGAR it was **RESOLVED that Reighton & Speeton Parish Council approve Section 2 Accounting Statements 2020/21 on page 6 of the AGAR 2020/21.** 49/21
- To approve the publication of documents on Reighton & Speeton Parish Council website -it was **RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 & the Transparency Code for Smaller Authorities, Reighton & Speeton Parish Council will publish the following documents on a public website:** 50/21
  - Certificate of Exemption,
  - Annual Internal Audit Report 2020/21
  - Section 1 – Annual Governance Statement 2020/21
  - Section 2 – Accounting Statements 2020/21
  - Analysis of variances
  - Bank Reconciliation to 31 March 2021
  - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015

**e) Schedule of payments** the schedule of payments for May had been circulated prior to the meeting. It was **RESOLVED payments totalling £1,022.65 could be paid.** 51/21

**7. Reports from the chairman/council** – no report made. The clerk mentioned the Scarborough Borough Council zoom group meeting to discuss the Local Plan -Design Vision & Characterisation. The Covid risk assessment was signed by the chairman & clerk.

**8. Training** – to be discussed at a future meeting.

**9. Time & date of the next meeting** it was confirmed that the time & date of the next meeting as Wednesday 2<sup>nd</sup> June 2021 at 7pm.

Signed *Paul Riley*

Date 2<sup>nd</sup> June 2021