

Reighton & Speeton Parish Council

Minutes of ordinary meeting held 12th April 2021 at 7pm held virtually on the Zoom platform

Present: Councillor Riley (Chairman) Councillors Foster, Harrison & Rogerson, Mrs Hamilton- Smith & Mrs Paddock. NYCC Councillor Mrs Swiers, SBC Councillor Michelle Donohue-Moncrief & clerk Helen Carter.

The Chairman expressed sadness at the death of HRH Prince Philip & a minute's silence was held prior to the start of the meeting.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972. 19/21**
2. **Apologies** – had been received from Councillors Jack & Lawry. It was **RESOLVED the apologies be accepted. 20/21**
3. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. Councillors Foster & Riley declared an interest in agenda item 8 in respect of the Reighton Nurseries application. It was **RESOLVED the declarations be noted. 21/21**
4. **Police** the report for April was discussed.
5. **Public Participation** – no one present.
6. **County & Ward Councillor reports** NYCC Councillor Mrs Swiers reported she will have more Locality budget from May. Funding for Transport has been reduced by £12m so there will be cuts to services. Over 4K people in the County asked for help in the last 12 months with £532K grant money available. She has looked at the Honey Pot footpath -see item 9f. Borough Councillor Michelle Donohue-Moncrief reported on the call for sites to be included in the Local Plan review. She will have Locality Budget funding to distribute from May. Borough Councillor Riley gave brief update on the master plan, including the possibility of creating a new Festival Square in place of a concrete carbon carbuncle at the end of Aberdeen Walk & mentioned some encouraging refurbishment of redundant premises in Scarborough to meet targets for housing without resorting to greenfield sites.
7. **Minutes** to receive, approve & sign the minutes of the ordinary meeting held 16th March 2021. It was **RESOLVED that the minutes of the meeting be approved & the chairman was authorised to sign them. 22/21**
8. **Planning - details of the following applications had been detailed on a report & were discussed: -**
 - **20/02696/FL-** Land at Reighton Nurseries Hunmanby Road. Reighton - Formation of Holiday Park including erection of reception building, siting of lodge style caravans and camping pods with associated infrastructure. Application outstanding. Delegated date for determination extended to 7th May. Borough Councillor Riley is to see if it can go to Committee.
 - **20/02830/HS-** proposed two storey side & rear extension – 8 St Helens Lane Reighton. **Application permitted.**
 - **20/01692/HS -** Erection of extension to rear elevation - Hill Top Cottage Church Hill Reighton. Application outstanding.
 - **21/00668/FLA –** Variation of condition 23 of decision 05/00319/FL dated 18/02/2005, to allow amended design - Plot 7 Reighton House Farm Church Hill Reighton. No objection.

It was RESOLVED to confirm the response made. 23/21

9. Village issues the following were discussed & decided on: -

- a) **Reighton bus shelter timetable** – Councillor Harrison reported the new one is in place.
- b) **Speeton bus shelter sign for walkers** – Councillor Rogerson reported the sign is being manufactured & will cost in the region of £20/25.
- c) **Dog bins & Haven** - Councillors Foster reported he has been advised that the bins will be in place later this month.
- d) **Reighton Village sign** – The clerk reported a response had been received from NYCC Highways. Village nameplate signs are the responsibility of the Parish Council but the County Council as the highways authority needs to approve the design and the location to ensure that there is not a safety issue. Once approval has been given, they would then issue a structures licence (free of charge) to the Parish Council. The sign will have to be paid for by the Parish Council. The main issue with St Helens Lane will be the available width of the verges. Anything placed too close to the carriageway could be hit by any large agricultural vehicles that use the lane but hopefully there will be a location that is suitable. After discussion it was agreed Councillor Foster will work with the clerk & research signs & report style & cost to the next meeting.
- e) **St Helens Lane traffic survey** – the clerk had submitted a request for a survey & a response had been received from the Traffic Bureau of NY Police. They had advised as follows: - Having looked at the available information on road safety, they have decided that the layout of the road and other technical constraints make this location unsuitable for the deployment of covert monitoring equipment. Regretfully, neither police enforcement nor road engineering works are an option as a result, no further action will be taken with regards to our concerns. They have suggested that if anyone has concerns with a specific vehicle/company vehicle contact ‘101’ who will be able to assist you. You also need to do this if you have concerns over how cyclists use the road. Take a photo of any number plate as evidence”. The members have concerns about the road being single track in places, being a cycle route & having no footpath in places for walkers. There was discussion about “access only”, 20mph & monitoring traffic. NYCC Councillor Mrs Swiers has a Highways meeting on 28th April & will make mention of our concerns at that time.
- f) **Honeypot Footpath** – NYCC Councillor Mrs Swiers had looked at the footpath & agrees it is in a shocking state. There was discussion about the DDA & also about footpath work which is being done in other parts of the borough. There is no longer a bus service to Speeton; walkers are regularly seen walking on the road; Councillor Mrs Swiers is to take up with Highways the apparent inconsistency that local initiatives to clear grass etc are strongly discouraged for fear of causing trips hazards whilst there is no apparent concern about liability in the event that someone pushing a child in a buggy is mown down because they have had to walk in the road. It was agreed that Councillor Riley would look at the possibility that s106 funding relating to transport infrastructure may be available to be directed towards footpath restoration work. Councillors Riley & Rogerson are to review whether residents might want to some work on the path, subject to liaison with Highways beforehand in view of their letter to us about risk/liability.
- g) **Speeton Pond** – Councillor Rogerson reported he has spoken to Mark Hesp & an estimate is being prepared with the work to be undertaken in the summer.
- h) **Plaque for Silver Jubilee seat Speeton** - Councillor Mrs Hamilton-Smith reported on the options available - brass (£80) or acrylic (£25). It was agreed to go for acrylic. She will get the plaque made & Councillor Rogerson agreed to fit it.
- i) **Village Maintenance** – Councillor Mrs Paddock asked that a letter of thanks is sent to NYCC Highways as they had done a very good tidy job of cleaning up Watsons Lane after the YW PROW work had been done. The clerk will do this. Councillor Rogerson asked about possible screening of the bins at Coastguard Cottages. Councillor Riley explained he understood the residents themselves had the matter in hand.

- 10. Finance a report covering the following had been circulated prior to the meeting: -**
- a) **Bank Reconciliations for year-end 31st March 2021-** figures had been circulated prior to the meeting. Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £11,390.74 payments £10,577.81; receipts £11,802.32. It was **RESOLVED the bank reconciliation be approved & accepted by the council.** **24/21**
 - b) **Reserves** – details of year end balances had been circulated following which it was **RESOLVED to maintain £6K as Capital funds and a General reserve of £4K.** **25/21**
 - c) **Budget Monitoring to 31st March 2021** – details had been circulated prior to the meeting. Payments £10,577.81, receipts £11,802.32. It was **RESOLVED to accept the figures provided.** **26/21**
 - d) **Model Agreement figures to 31st March 2021** – details had been circulated. It was agreed to approve the figures provided.
 - e) **Internal Audit** – the report had been emailed to members before the meeting. 3 moderate issues had been raised which require attention in the coming year. A paper version will be made available at the next meeting & the issues explained & discuss & decide on.
 - f) **Schedule of payments** - a schedule of payments for April had been circulated prior to the meeting. It was **RESOLVED payments totalling £1,279.39 could be paid.** **27/21**
It was also **RESOLVED the audit fee of £340 could be paid.** **28/21**
- 11. Response to Devolution** – The chairman summarised the points in his Devo response to the MHCLG consultation in supporting the District Councils' East & West recommendation. The Parish Council agreed to endorse this position and that this response would be sent off on behalf of R&S Parish Council.
- 12. Reports from chairman/councilor** – none made.
- 13. EXCLUSION OF PRESS AND PUBLIC RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted. **29/21**
- 14. Clerk Employment** – a report from the clerk had been circulated prior to the meeting. The clerk left the meeting. There was discussion following which the chairman telephoned the clerk and requested her to rejoin the meeting. The chairman explained the request for extra hours re Covid 19 work and 3 extra working hours per month had been approved.
It was **RESOLVED 12 (twelve) extra hours would be paid to the clerk with her next salary in respect of extra work undertaken in the previous 12 months due to Covid.** **30/21**
It was **RESOLVED the clerks monthly working hours would be increased to 26 (Twenty-six) hours per month with effect from 1st April 2021.** **31/21**
- 15. Next meeting** – there was discussion about holding monthly meetings in the future. It was agreed to trial them for the next few months and also whilst Covid restrictions apply to continue with meetings on the last Monday of the month with no meeting held in August. The date of the next few meetings has been agreed to as 24th May; 28th June and 26th July in Reighton Village Hall at 7pm subject to Covid restrictions.

Signed *Paul Riley*

Date 24th May 2021