

Minutes of ordinary meeting held 16<sup>th</sup> March 2021 at 7pm held virtually on the Zoom platform

**Present:** Councillor Riley (Chairman) Councillors Foster, Harrison & Rogerson,  
Councillors Mrs Hamilton- Smith & Mrs Paddock. One member of the public & clerk Helen Carter.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government Act 1972.** 1/21
2. **Apologies** – had been received from Councillors Jack & Lawry & NYCC Councillor Mrs Swiers. It was **RESOLVED the apologies be accepted.** 2/21
3. **Declarations of Interest** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. **None made.**
4. **Police** the report for March had been circulated prior to the meeting. No police present. Councillor Foster commented on the fact there is no information about speeding in the report. The clerk is to provide details of a website where all information is available.
5. **Public Participation** – no questions asked.
6. **County & Ward Councillor reports** Borough Councillor Riley reported zero council tax precept increase for the borough and most charges for car parks etc frozen to avoid placing extra burdens on businesses getting back on their feet after Covid. The council's financial position was complicated but manageable. The development agreement with Benchmark for the North Bay had been allowed to expire; there remained uncertainty with respect for the prospect of repayment of the outstanding council loan to Benchmark; however, there was now scope to look for a new partner, perhaps one able to offer to develop genuine visitor attractions rather than the easy option of more luxury flats for a quick profit. Michelle reported the Borough is getting ready for the next stage of coming out of lockdown & the hope some form of normality is not far away. She touched on the Local Plan review which is to be discussed later in the meeting. Councillor Foster commented on the allocation of new housing in the borough which is detracting from what Scarborough & Filey are about, more should be done to encourage tourism.
7. **Minutes** to receive, approve & sign the minutes of the ordinary meeting held 7<sup>th</sup> December 2020. It was **RESOLVED that the minutes of the meeting be approved & the chairman was authorised to sign them.** 3/21
8. **Planning - details of the following applications had been detailed on a report & were discussed: -**
  - **20/02207/FLA** -Variation of condition 1 of decision reference 19/01453/FL to allow alterations to positioning of 8 Holiday Homes, site levels and retaining walls - The Parade Moor Road Filey. **Application permitted.**
  - **20/02793/FL** –Reighton Sands Holiday Village, Reighton Gap - Erection of arrivals lodge with associated infrastructure and ancillary landscaping works. **Application permitted.**
  - **20/02696/FL**- Land at Reighton Nurseries Hunmanby Road. Reighton - Formation of Holiday Park including erection of reception building, siting of lodge style caravans and camping pods with associated infrastructure. No objection.
  - **20/02830/HS**- proposed two storey side & rear extension – 8 St Helens Lane Reighton. No objection.
  - **20/01692/HS** - Erection of extension to rear elevation - Hill Top Cottage Church Hill Reighton. No objection

It was **RESOLVED to confirm the responses made.** 4/21

9. **Scarborough Borough Council Local Plan Review** – information about sites submitted for inclusion had been circulated prior to the meeting. After discussion by all parties present it was agreed the chairman & the clerk will prepare a response & circulate this to members before making comment on the website.
10. **Devolution** – the latest from SBC & NYCC had been circulated prior to the meeting. After discussion the agreement was that the members prefer the east/west model of two balanced unitary authorities rather than a single unitary authority. It was agreed the chairman & the clerk will prepare a response, circulate this to members & then make comment. **The member of the public left the meeting at this time.**
11. **Village issues the following were discussed & decided on: -**
- a) **Reighton bus shelter timetable** – Councillor Harrison reported although he had contacted the bus company, the timetable & frame had not been replaced. He will chase them again. The shelter at Speeton is no longer operational & often walkers are seen waiting for a bus not knowing none will arrive. It was **RESOLVED Councillor Rogerson is to source a sign & fit it in the shelter saying it is not operational.** 5/21
  - b) **Dog bins & Haven** - Councillors Foster reported the promised bins have not been provided, so he will contact Haven.
  - c) **Reighton Village sign** - Councillor Foster reported of the 3 roads into Reighton only 2 have village signs & he considers if a sign was made available on St Helens Lane, this may help slow down traffic coming into the village. After discussion, it was agreed the clerk will contact NYCC Highways about provision of a sign & report to the next meeting.
  - d) **St Helens Lane traffic issues** – Councillor Foster reported as there is more holiday home development in the area more traffic is using St Helens lane which is only single track in places. Speeding is an issue. There was discussion about what measures could be taken to reduce traffic & also slow it down – weight restriction, 20mph, access only. After discussion it was agreed the clerk is to contact NYCC Highways to find out is a traffic survey can be done.
  - e) **Work done by Yorkshire Water around the PROW** – the work is ongoing. Councillor Riley is monitoring & it was agreed to wait until the work has been completed.
  - f) **Honeypot Footpath** – residents have asked if the footpath could be improved as both residents & walkers are having to walk along the road to get to the Dotterel for buses. It was agreed Councillor Riley & Rogerson will have a site meeting to see how much work is needed & then contact local contractors to assess options & cost. The matter to then be discussed at the next meeting.
  - g) **Resident request for a Grit/salt bin for St Helens Lane** – the question had been asked by a resident of St Helens Lane if the lane could be gritted or a grit bin provided. NYCC assess areas needing grit bins & provide them where necessary. Any others would have to be provided & paid for by the Parish Council. This had been explained to the resident.
  - h) **Village risk assessment of assets** – Councillor Riley has completed the checks, the seats at Speeton need sanding down & a coat of varnish; the telephone box at Reighton a coat of paint. It was **RESOLVED the clerk could contact Neil Southwick to undertake the work.** 6/21
  - i) **Village Maintenance** – Councillor Mrs Paddock will paint the sandbag hut & the noticeboard. Councillor Rogerson raised the matter of the overflow pipe at Speeton pond being block. Work is needed to the brickwork which has collapsed. It was **RESOLVED Councillor Rogerson could obtain a quote for the work to be done & advise the clerk who in turn will notify the other members. If satisfactory the work can be done.** 7/21

**12. Finance a report covering the following had been circulated prior to the meeting: -**

- a) **Bank Reconciliations for period to 31<sup>st</sup> December 2020; 1<sup>st</sup> & 28<sup>th</sup> February 2021**– figures had been circulated prior to the meeting.

Receipts & payments & bank statements were checked to the bank reconciliation.

- **31/12/2020** Balances held £12,834.69; payments £9,129.23; receipts £11,797.69.
- **1/2/2021** Balances held £12,064.43; payments £9,904.12; receipts £11,802.32.
- **28/2/2021** Balances held £11,755.64; payments £10,212.91; receipts £11,802.32.

It was **RESOLVED the bank reconciliations be approved & accepted by the council.** **8/21**

- b) **Budget Monitoring to 31<sup>st</sup> December 2020** – details had been circulated prior to the meeting. Payments £9,129.23, receipts £1,797.69. It was **RESOLVED to accept the figures provided.** **9/21**

- c) **Asset Register** – details of the register had been circulated prior to the meeting along with insurance values. It was **RESOLVED for year-end 31st March 2021 total assets are £4,400.** **10/21**

- d) **Internal Control Procedures** a document covering financial & governance procedures had been circulated prior to the meeting. It was **RESOLVED to approve & confirm the procedures.** **11/21**

- e) **Risk register** - the Risk Register had been circulated prior to the meeting. It was **RESOLVED to approve & accept the register as detailed.** **12/21**

- f) **Insurance renewal** – details of renewal under the 3-year long term agreement had been reported. After discussion it was **RESOLVED to renew through Came & Co brokers with Axa insurers at a premium of £338.40.** **13/21**

- g) **Schedule of payments** details of payments made since the last meeting had been circulated prior to the meeting. It was: -

- **RESOLVED payments totalling £774.89 could be paid for January 2021** **14/21**
- **RESOLVED payments totalling £ 308.79 could be paid for February 2021** **15/21**
- **RESOLVED payments totalling £364.90 could be paid for March 2021** **16/21**

It was agreed the insurance premium could be paid on 1<sup>st</sup> April 2021.

**13. Standing Orders** – information about increases in the Procurement thresholds & the holding of remote meetings had been circulated prior to the meeting. It was

- **RESOLVED to adopt revised Standing Orders with the new threshold limits.** **17/21**
- **RESOLVED to adopt the addendum to Standing Orders covering the holding of remote meetings.** **18 /21**

**14. Reports from chairman/councillor-** none made.

**15. Time & date of the next meeting** – to be reviewed in the light of regulations.

Signed *Paul Riley*

Date 12<sup>th</sup> April 2021