

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

**Reighton & Speeton Parish Council**

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492

Email: [reighton\\_and\\_speetonpc@ymail.com](mailto:reighton_and_speetonpc@ymail.com)

6<sup>th</sup> April 2021

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council on Monday 12<sup>th</sup> April 2021 at 7pm online at zoom.us or by dialling in, see details below.

Members of the public are welcome to join the meeting and may address the council during the Public Participation period.

*Helen Carter*

Clerk

**To be held online – go to zoom.us and enter the Meeting ID: 845 6435 7789 Passcode: 394808**

**For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and enter the meeting ID and password given above.**

**Agenda**

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies -** to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests –** To receive declarations of interests by Councillors and to consider any written applications for dispensations.
- 4. Public Participation Session -** To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 5. Police reports –** to receive the April report & to discuss any issues.
- 6. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 16<sup>th</sup> March 2021.
- 8. Planning –** to receive information on the following applications: -
  - **20/02696/FL-** Land at Reighton Nurseries Hunmanby Road. Reighton - Formation of Holiday Park including erection of reception building, siting of lodge style caravans and camping pods with associated infrastructure.
  - **20/02830/HS-** proposed two storey side & rear extension – 8 St Helens Lane Reighton.  
**Application permitted.**
  - **20/01692/HS -** Erection of extension to rear elevation - Hill Top Cottage Church Hill Reighton.  
**Application permitted.**

**Note: there must be no audio or video recording or photographing of this meeting without the prior approval of the council.**

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

- **21/00668/FLA** – Variation of condition 23 of decision 05/00319/FL dated 18/02/2005, to allow amended design - Plot 7 Reighton House Farm Church Hill Reighton.
  - **Any other application received prior to the meeting.**
- 9. Village Issues** to discuss & decide on the appropriate action to be taken relating to the following matters:
- a) **Reighton bus shelter timetable** – to hear from Councillor Harrison.
  - b) **Speeton bus shelter sign for walkers** – to hear from Councillor Rogerson.
  - c) **Dog Bins & Haven** – to hear from Councillor Foster.
  - d) **Reighton Village sign** – to hear from the clerk.
  - e) **St Helens Lane traffic survey** – to receive the response from the Traffic bureau.
  - f) **Honeypot footpath** – to receive any update from Councillors Riley & Rogerson.
  - g) **Speeton pond** - to receive an update from Councillor Rogerson.
  - h) **Plaque for Silver Jubilee seat Speeton** – to receive an update from Councillor Mrs Hamilton-Smith.
  - i) **Village Maintenance** – to discuss & decide on any further issue raised.
- 10. Finance** members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -
- a) **Bank reconciliation for year ended 31st March 2021** - to receive the information & to approve the figures & for the chairman to review & sign.
  - b) **Reserves** – to receive the year end statement & to discuss & decide on the level of reserves to be held.
  - c) **Budget monitoring** - to receive & approve the receipts & payments figures to year ended 31st March 2021.
  - d) **Model Agreement figures** – to receive the final Model Agreement Figures for 2020/202.
  - e) **Internal audit** - members to receive & to discuss the report & agree action as appropriate.
  - f) **Schedule of payments** to approve the April payments tabled at the meeting.
- 11. Response to Devolution** – to consider a response to be sent on behalf of the Parish Council & to discuss & decide on the appropriate action.
- 12. Reports from the chairman/councillor** to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.
- 13. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.**
- 14. Clerk Employment** to receive a report from the clerk on extra hours worked during the pandemic & to discuss & decide on the appropriate action & to also give consideration to increasing the clerks working hours
- 15. Next meetings** – to discuss holding monthly meetings in the future & then to discuss & decide on the time & date of the next meeting.

**Note: there must be no audio or video recording or photographing of this meeting without the prior approval of the council.**