

Minutes of ordinary meeting held 7th December 2020 at 7pm Village Hall, Reighton.

Present: Councillor Riley (Chairman) Councillors Harrison, Jack, Lawry & Rogerson; Councillors Mrs Paddock & Mrs Hamilton-Smith & clerk Helen Carter.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local Government act 1972. 57/20**
2. **Apologies** had been received from Councillor Foster, NYCC Councillor Mrs Swiers & Borough Councillor Michelle Donohue-Moncrieff. It was **RESOLVED the apologies be accepted. 58/20**
3. **Declarations of Interest** - None made.
4. **Police matters** – reports for November and December had been circulated. The clerk reported she had attended the Police Team meeting on 25th November. Covid issues being the main topic of discussion & how the police & other organisations are dealing with them. John Casey reported Filey Lions will not be operating Santa’ Sleigh this year.
5. **Public Participation** – no resident present.
6. **County & Ward Councillor reports** - Borough Councillor Riley reported the Covid 19 seven-day rate of infection in Scarborough Borough was down at 127/100K at the weekend, which was encouraging as it had been over 600 during the 2nd phase of lockdown and fewer tests were being booked at the permanent testing station. The SBC CEO was seeking to have amplified the message that we still need to avoid becoming complacent and keep rates as low as possible over Xmas. We don't yet know when the vaccine will arrive in our region. We continue to use advertising channels to discourage people from Tier 3 areas from coming here. At the same time, we are encouraging people to shop locally.
7. **Minutes** to receive, approve & sign the minutes of the ordinary meeting held 29th September 2020. It was **RESOLVED that the minutes of the meeting be approved & were signed. 59/20**
It was reported the bus timetable holder had not been replaced in the shelter at Reighton. Councillor Harrison will take this up with the bus company.
8. **Planning**
 - **20/01586/HS – Romany, Chapel Lane, Speeton** - Erection of an enclosed walkway between the principal dwelling and the detached garage. **Application permitted.**
 - **20/02207/FLA** -Variation of condition 1 of decision reference 19/01453/FL to allow alterations to positioning of 8 Holiday Homes, site levels and retaining walls - The Parade Moor Road Filey. **No comment made.**
9. **Bank Reconciliation for periods to 1st & 30th October & 30th November 2020**– figures had been circulated prior to the meeting.
 - **1st October 2020**- Balances £13,531.24, payments £7,348.57, receipts £10,713.58.
 - **30th October 2020**- Balances £13,342.97, payments £7,754.35, receipts £10,931.09.
 - **30th November 2020** - Balances £12,684.67, payments £8,783.65, receipts £11,302.09.It was **RESOLVED the bank reconciliations be approved & accepted by the council. 60/20**
10. **Budget Figures to 30th November 2020** – details had been circulated prior to the meeting. Payments £8,783.65, receipts £11,302.09. **It was RESOLVED to accept the figures provided. 61/20**

- 11. Calculation of year end balances** – taking into consideration, invoices outstanding & amounts due 9 for payment the Parish Council should have in the region of £11,300 left at the financial year end. As agreed in January 2017, the level of reserves required was considered again & it was **RESOLVED that £6K should remain as Capital Funds & £4K as General Reserve.** **62/20**
- 12. Grass cutting season 2021** – information to consider had been circulated prior to the meeting. It was **RESOLVED to appoint Advanced Trees & Grounds to cut the grass for next season.** **63/20**
- 13. Internal Audit** after discussion it was **RESOLVED to appoint Public Sector Audit to carry out the Internal Audit of Reighton and Speeton Parish Council for year-end 31st March 2021** **64/20**
- 14. Model Agreement figures** the figures from SBC had been circulated prior to the meeting. The figure of £2,147.87 was approved for acceptance.
- 15. Budget 2021/22** -information relating to the 3 years 17/18, 18/19 & 19/20 & year to date had been circulated prior to the meeting. All the information was considered & it was **RESOLVED to set a budget for 2021/2022 of £10,960.** **65/20**

Clerk salary	3800
Audit	340
Travel, Computer, Admin, Home allowance	450
Village Hall hire	200
Website	250
Insurance	400
Subscriptions	250
Training	250

Christmas	170
Grass cutting	2500
Church Yard	600
Seats	1000
Maintenance	
Bus shelter	
Tree work	
Wreath	50
Donations	500
Contingency Fund	200

- 16. Precept 2021/2022** the Parish Council has limited income - Model Agreement funding from SBC, a small amount of grass cutting money from NYCC & interest. Budget £10,960 less expected income £2,370. Using the precept calculator, to ensure there is a zero-percentage increase to council tax bills, the amount of precept to be claimed was agreed to as £7,717. It was **RESOLVED the level of precept to be levied for 2021/2022 will be £7,717.** **66/20**
- 17. Schedule of payments** – details had been circulated prior to the meeting. It was **RESOLVED payments totalling: -**
- **£405.78 could be paid for October.** **67/20**
 - **£1,029.30 could be paid for November.** **68/20**
 - **£345.58 could be paid for December.** **69/20**
- It was **RESOLVED that the clerk could be paid on a monthly basis.** **70/20**

18. Reports from chairman/councillor/clerk – the checklist for holding of meetings in accordance with Covid-19 restrictions were signed by the chairman & the clerk.

19. Time & Date of next meeting it was agreed to as Monday 25th January 2021 at 7pm.

Signed *Paul Riley*

Date 16th March 2021