

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492

Email: reighton_and_speetonpc@ymail.com

10th March 2021

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council on Tuesday 16th March 2021 at 7pm online at zoom.us or by dialling in all details below.

Members of the public are welcome to join the meeting and may address the council during the Public Participation period.

Helen Carter

Clerk

To be held online – go to zoom.us and enter the Meeting ID: 827 6307 0592 Passcode: 838240

For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and enter the meeting ID and password given above.

Agenda

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies -** to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests –** To receive declarations of interests by Councillors and to consider any written applications for dispensations.
- 4. Public Participation Session -** To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 5. Police reports –** to receive the March report & to discuss any issues.
- 6. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 7th December 2020.
- 8. Planning –** to receive information on the following applications: -
 - **20/02207/FLA -**Variation of condition 1 of decision reference 19/01453/FL to allow alterations to positioning of 8 Holiday Homes, site levels and retaining walls - The Parade Moor Road Filey. **Application permitted.**
 - **20/02793/FL –**Reighton Sands Holiday Village, Reighton Gap - Erection of arrivals lodge with associated infrastructure and ancillary landscaping works. **Application permitted.**

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- **20/02696/FL-** Land at Reighton Nurseries Hunmanby Road. Reighton - Formation of Holiday Park including erection of reception building, siting of lodge style caravans and camping pods with associated infrastructure.
- **20/02830/HS-** proposed two storey side & rear extension – 8 St Helens Lane Reighton.
- **20/01692/HS -** Erection of extension to rear elevation - Hill Top Cottage Church Hill Reighton.
- **Any other application received prior to the meeting.**

9. Scarborough Borough Council Local Plan Review – to review the sites submitted for consideration for inclusion & to discuss & decide on the appropriate action.

10. Devolution – to receive the latest proposals from Scarborough Borough Council & NYCC & a communication from Borough Councillor Riley to discuss & decide on the appropriate action.

11. Village Issues to discuss & decide on the appropriate action to be taken relating to the following matters:

- a) Reighton bus shelter timetable** – to hear from Councillor Harrison.
- b) Dog Bins & Haven** – to hear from Councillor Foster.
- c) Reighton Village sign** – to hear from Councillor Foster
- d) St Helens Lane traffic issues** – to hear from Councillor Foster.
- e) Work done by Yorkshire Water around PROW** – to receive an update on the state of the paths & to discuss & decide on the appropriate action.
- f) Honeypot footpath** – to receive correspondence from residents & to discuss & decide on the appropriate action.
- g) Request for provision of grit/salt bin for St Helens Lane** – to discuss a request from a local resident for gritting or a bin on St Helens lane.
- h) Village risk assessments of assets** – to review the reports on any work needed over the coming months & to discuss & decide on the appropriate action.
- i) Village Maintenance** – to discuss & decide on any further issue raised.

12. Finance members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -

- a) Bank reconciliation for period ended 31st December 2020, 1st February & 28th February 2021** - to receive the information & to approve the figures & for the chairman to review & sign.
- b) Budget monitoring** - to receive & approve the receipts & payments figures to 31st December 2020.
- c) Asset Register 31/3/2021** - to receive the register, to review & for the council to approve.
- d) Internal Control Procedures** to receive & review our Internal Control procedure document for 2020/2021.
- e) Risk register** - to receive the register, to review & for the council to approve.
- f) Insurance renewal** to approve renewal of policy for 1/4/2021.
- g) Schedule of payments** to approve the January, February & March payments tabled at the meeting.

13. Standing Orders – to update STO's in respect of the Procurement threshold levels & to approve an addendum to the Parish Council's Standing Orders for the holding of remote meetings.

14. Reports from the chairman/councillor to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.

15. Next meetings – to discuss the date of the next meeting.

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