

Reighton Village Hall

Data Privacy Notice General Data Protection Regulations – Compliance

To Residents of Reighton Village and Hirers and Users of Reighton Village Hall

You may be aware that new General Data Protection Regulations were enacted and became enforceable from 25th May 2018. This has implications for Reighton Village Hall as its management committee may hold information about residents of the village and individuals who may use or hire the village hall. As part of the new regime, we are obliged to explain: -

1. What data the Committee and its Officers collect;
2. Where and how it is stored;
3. Who can view the information;
4. Any arrangements for sharing information.

This document is intended to fulfil these responsibilities as set out below:

- The Committee may hold information about individuals who may use or hire the village hall or attend events there or who may have responded to a market research exercise to assess the support for future activities. The information will be held in paper form in a securely locked cabinet or electronically and password-protected, and may consist of your name, your address including post code, your email address and telephone number.
- The information you have provided is available to the Chairman, Treasurer, Secretary, and Committee members when needed for specific purposes. These purposes may include the organisation of social events and keeping of financial records.
- None of the information collected will be shared with or otherwise disclosed to individuals or organisations other than Reighton Village Hall.

If you wish to verify your personal information held by the Reighton Village Hall Committee a copy will be provided on request. You have a right to correct any errors in the information held and to have your details deleted.