

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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10th March 2020

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Monday 16th March 2020 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

Helen Carter

Clerk

Agenda

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 4. Police matters** - to discuss with any representative from the police the February & March crime reports & any matters of relevance to the police.
- 5. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 6. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 28th January 2020.
- 8. Planning**
 - **20/00334/FLA** – variation of condition 4 on decision 15/00362/FL to allow use of composite UPVC doors – land adjacent to Littlecroft, St Helens Lane, Reighton.
 - **Any other application received prior to the meeting.**
- 9. Speeton Village Association** to receive an update from Councillor Rogerson re provision of a defibrillator at Speeton.
- 10. Village Asset Risk Assessments** to receive details of the risk assessment checks for village assets undertaken in readiness for audit.

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- 11. Village Issues** to discuss & decide on the appropriate action to be taken relating to the following matters: -
- a) **Dog bins & the holiday camp** to hear from Councillor Foster.
 - b) **Map of houses for noticeboard** – to hear from Councillor Mrs Hamilton-Smith.
 - c) **Grass on roundabouts** – to receive an update from the chairman & to discuss & decide on the appropriate action.
 - d) **Shuttered steps Speeton Sands** – to hear from Councillor Rogerson on the work undertaken.
 - e) **Gravel for path St Leonards, Speeton** to hear from Councillor Rogerson & to discuss & decide on the appropriate action.
 - f) **Reighton Gap footpath** – to discuss emails from residents about the public footpaths.
 - g) **Village Maintenance** to discuss any issue needing attention
- 12. Finance** members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -
- a) **Bank reconciliation for periods ended 31st January & 28th February 2020** - to receive the information & to approve the figures & for the chairman to review & sign.
 - b) **Asset Register** - to receive the register, to review & for the council to approve.
 - c) **Internal Control Procedures** to receive & review our Internal Control procedure document for 2019/2020.
 - d) **Risk register** - to receive the register, to review & for the council to approve.
 - e) **Insurance renewal** to review a report on insurance company quotes & to discuss & decide on our insurer for 2020/2021.
 - f) **Schedule of payments** to approve the March schedule of payments tabled at the meeting & to discuss a request from the clerk about payment for April.
- 13. Reports from the chairman/councillor** to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.
- 14. Next meeting** – to confirm the date of the next meeting as Tuesday May 25th 2020 at 7pm

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