

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

**Reighton & Speeton Parish Council**

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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18<sup>th</sup> November 2019

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on **Tuesday 26<sup>th</sup> November 2019 at 7pm.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

**Agenda**

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 4. Resignation of a Councillor & Councillor Vacancies** – to receive information from the clerk & to consider any applications received to fill the vacancies to which the Parish Council can now co-opt.
- 5. Police matters** - to discuss with any representative from the police the October & November crime reports receive & any matters of relevance to the police.
- 6. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 7. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 8. Minutes** to approve and sign the minutes of the Ordinary meeting held on 24<sup>th</sup> September 2019.
- 9. Planning – to receive a report relating to the following applications: -**
  - a) 19/01739/FL** – siting of 7 log cabin design – Wold Edge Reighton **application permitted.**
  - b) 19/02122/HS** – erection of single storey rear & side extension – 4 Wide Lane Speeton – **application permitted.**
  - c) 19/02424/HS** – erection of single storey extension to rear Southfield House, Speeton.
  - d) Any other application received prior to the meeting.**
- 10. Speeton Village Association defibrillator**– to receive & update from Councillor Rogerson about provision of a defibrillator for Speeton village.

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- 11. Village Issues** to discuss & decide on the appropriate action to be taken relating to the following matters: -
  - a) **Dog bins & the holiday camp** to hear from Councillors Foster.
  - b) **St Helens Lane – drains, traffic & state of road & footpath** – to hear from Councillor Foster.
  - c) **Map of houses for noticeboard** – to hear from Councillor Mrs Hamilton-Smith.
  - d) **Grass on roundabouts** – to receive the response from NYCC & to discuss & decide on the appropriate action.
  - e) **Village Maintenance** to discuss any issue needing attention.
  
- 12. Finance** members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -
  - a) **Bank reconciliation for period ended 1st October & 1st November 2019** - to receive the information & to approve the figures & for the chairman to review & sign.
  - b) **Budget monitoring Figures** to receive & approve the receipts & payments figures for the period ended 30th September 2019.
  - c) **Model Agreement Estimate for 2020/2021** – to receive the information & to approve the figures from Scarborough Borough Council.
  - d) **Grass cutting 2020** – to discuss obtaining quotes for season 2020.
  - e) **Yorkshire Bank** – to receive an update on the internet banking process re authorising of payments.
  - f) **Schedule of payments** to approve the November schedule of payments tabled at the meeting.
  
- 13. Reports from the chairman/councillor** to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.
  
- 14. Next meeting** - to discuss & decide on the date of the next meeting.

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