

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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24th July 2019

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on **Tuesday 30th July 2019 at 7pm.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. *Helen Carter* Clerk

Agenda

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Acceptance of Office** to receive Councillor Bradleys declaration of acceptance of office.
- 4. Councillor Vacancy** – to consider any applications received to fulfil the 3 vacancies to which the Parish Council can now co-opt.
- 5. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 6. Police matters** - to discuss with any representative from the police the 2 crime reports receive & any matters of relevance to the police.
- 7. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 8. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 9. Minutes** to approve and sign the minutes of the Annual & Ordinary meetings held on 21st May 2019.
- 10. Planning – to receive a report relating to the following applications:-**
 - a) **19/00947/FL** – alterations to existing highway access – Church Farm, Church Hill Reighton – **application permitted.**
 - b) **19/00896/HS** - single storey side extension, extend existing access and drop kerb - The Bungalow 1 Main Street Speeton – **application permitted.**
 - c) **19/00854/FL** – existing double garage to be converted – Hill Top Cottage, Church Hill, Reighton – **application permitted.**

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- d) **19/01137/FLA** – variation of roof tiles – site adjacent to Littlecroft Reighton – **application permitted.**
 - e) **19/01104/FL** – siting of 7 log cabin design mobile homes for holiday use - **new application.**
 - f) **19/01453/FL** - Development of 55 holiday homes with associated landscaping - **new application.**
 - g) **Any other application received prior to the meeting.**
- 11. VE Day 2020** - to receive details outlining the celebrations being planned for the 75th Anniversary of VE Day on 8th through to the 10th May 2020.
- 12. Grass cutting Reighton Court** – to discuss & decide whether to add the Reighton Court area to the parish grass cutting contract.
- 13. Village Issues** to discuss & decide on the appropriate action to be taken relating to the following matters: -
- a) **Dog bins & the holiday camp** to hear from Councillors Foster & the clerk.
 - b) **Map of houses for noticeboard** – to hear from Councillor Mrs Hamilton-Smith.
 - c) **Reighton Village pump** – to receive a letter from a resident & to discuss & decide on the appropriate action.
 - d) **Telephone Box** – to discuss use of our adopted box.
 - e) **Railings on PROW steps** – to hear from the clerk.
 - f) **West Nab** – to hear from the chairman & clerk.
 - g) **Yorkshire Water** – to confirm they are to be invited to the September meeting.
 - h) **Village Maintenance** to discuss any issue needing attention.
- 14. Finance** members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -
- a) **Bank reconciliation for period ended 31st May & 1st July 2019** - to receive the information & to approve the figures & for the chairman to review & sign.
 - b) **Budget monitoring** - to receive & approve the receipts & payments figures for the year end 30th June 2019.
 - c) **Yorkshire Bank signatories & Internet Banking** – to hear from the clerk & to discuss changes to be made re payments on line & to consider changes to be made to our electronic Banking Policy.
 - d) **Schedule of payments** to approve the July schedule of payments tabled at the meeting.
- 15. Role of a Parish Councillor** -to hear from Councillor Foster.
- 16. Reports from the chairman/councillor** to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.
- 17. Next meeting** - to confirm the date of the next meeting as **Tuesday 24th September 2019 at 7pm**

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