

Minutes of ordinary meeting held 26th March 2019 at 7pm Village Hall Reighton.

Present: Councillor Riley (Chairman) Councillors Bradley, Bradshaw, Foster & Marshall; Councillors Mrs Hamilton-Smith, Mrs Paddock, Mrs Thomas & Mrs Wilson; Borough Councillors Allanson & Michelle Donohue-Moncrieff, one member of the public, Andy Jackson Yorkshire Water, PCSO Johnson North Yorkshire Police & clerk Helen Carter.

1. **Notice of meeting it was: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para 10(2)(b) of the Local government act 1972.** **21/19**
2. **Apologies** had been received from NYCC Mrs Swiers.
3. **Code of Conduct** the Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct & to note dispensations given to any member of the Council in respect of agenda items below. **None made.**
4. **Yorkshire Water** - the chairman thanked Andy for coming to our meeting to report on progress since the February meeting. Blockages found have been cleared, cleaned & preventative steps taken to stop them occurring again in the future. Breaks, leaks & roots have been sorted with pipes cleaned, lined & patched. Manholes have been inspected & some replaced (apart from the ones in the road, where traffic would have to be interrupted). An odour logger is to be inserted downstream from the Gatehouse & the data then analysed & dependant on the findings acted on. Neutradox has not been put into the system for a number of years, despite the Parish Council & residents having been told it was being dosed but steps are to be taken to start dosing from Easter to October & the system monitored. Chemical dosing may be done at Wide Lane. Andy agreed to come back after the summer to report further. **Andy was thanked for attending & he left the meeting.**
5. **Police** the February report had been circulated prior to the meeting. The report was discussed with Jason and questions raised answered. **Jason was thanked for attending & he left the meeting.**
6. **Public Participation** the resident spoke about getting the local PROW properly on the definitive map before 2026 or they will be lost. It was agreed the clerk & the chairman will get information from NYCC & the matter will be further discussed at a future meeting.
7. **County & Ward Councillor reports** Borough Councillor Allanson commented on the Yorkshire Water issue in that the problems go back to the 1970's & he asked if the letters he had provided had been seen by Andy. The clerk advised they had been sent to Andy after the February meeting. Michelle mentioned that the PROW matter would also involve Filey Town Council; there is speculation over the future of the Park & Ride. She also mentioned the new Residents Parking scheme. Councillor Marshall raised the matter of travellers on the road between Burton Fleming & Rudston.
8. **Minutes** to receive, approve & sign the minutes of the ordinary meetings held 26th February 2019. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **22/19**
9. **Planning details of the following applications had been received & were discussed: -**
 - **18/03090/FL** – division of detached dwelling to two semi-detached dwelling- Hunroe Brow 9 Southfield, Reighton Gap – **application permitted.**
 - **19/00641/HS** – erection of two storey side & rear extension & single storey front extension – 8 St Helens Lane, Reighton – **no objection.**

It was **RESOLVED to confirm the response made.**

23/19

10. Village issues the following were discussed & decided on: -

- a) **Dog fouling** Councillors Foster & Marshall have not as yet visited Haven.
- b) **Map of houses for notice-board** – Councillor Mrs Hamilton-Smith asked if some form of “map” of the layout of the houses on Church Hill could be provided to help delivery companies. She will provide the details, residents of the houses will be informed & a “map” displayed on the noticeboards.
- c) **PROW manure adjacent to footpath** – after discussion it was agreed to monitor the matter & if it gets any worse to report to the PROW officer.
- d) **Village Maintenance** – Watsons steps – a temporary job has been done to shore up the bottom step with Neil Southwick to be asked to repair properly. The village grass is to be cut on Friday.

11. Village Asset Risk Assessments –the chairman reported all matters had been looked at & reported on. No issues. Some minor repairs/varnishing of the Reighton seats is to be undertaken this summer.

12. Sponsorship Patient Advice Liaison Service event – Councillor Bradley appraised the members of the Self Care, Health Care Day event to be held on 10 May at The Evron Centre. After discussion it was **RESOLVED a donation of £25 would be made under the power of S137.** **24/19**

13. Finance the following matters were discussed: -

- a) **Bank Reconciliation for period to 28th February 2019** – figures had been circulated prior to the meeting. Receipts & payments & bank statements were checked to the bank reconciliation. Balances held £11,449.79; payments made £9,886.09 receipts £10,782.34. It was **RESOLVED the bank reconciliation be approved & accepted by the council.** **25/19**
- b) **Asset Register** – details of the register had been circulated prior to the meeting. Changes needed from last year were explained & it was **RESOLVED for year end 31st March 2019 total assets are £4,029.** **26/19**
- c) **Internal Control Procedures** - a document covering financial & governance procedures had been circulated prior to the meeting. It was **RESOLVED to approve & confirm the procedures.** **27/19**
- d) **Risk Register** - the Risk Register had been circulated prior to the meeting. It was **RESOLVED to approve & accept the register as detailed.** **28/19**
- e) **Internal Control exercise** – Councillors Mrs Thomas & Councillor Riley had undertaken the exercise on 8th March 2019. They reported
- f) **Insurance policy**– following the February meeting, the clerk had investigated insurance for the BT phone box. A replacement value of £2,750 had been obtained & the insurance company had added the asset to the schedule at no extra cost. Renewal is due 1st April at a premium of £797.08.
- g) **Schedule of payments** the schedule of payments for March was circulated at the meeting. It was **RESOLVED payments totalling £751.53 could be paid.** **29/19**
A transfer of £1,500 is required to be made from the interest account to the cheque account to cover payments due before the next tranche of money is received from Scarborough Borough Council at the end of April.

14. Reports from chairman/councillor- Councillor Mrs Paddock reported on the Filey CAP meeting when Anthony Baldwin spoke about the Police Volunteer scheme. A request had been made that the contact details for the police are displayed on our noticeboards. The clerk will arrange this.

15. Date of next meeting – this was confirmed as Thursday 11th April 2019 at 7pm.

Signed *Paul Riley*

Date 11th April 2019