

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

Telephone 01723 582492

Email: reighton_and_speetonpc@ymail.com

20th February 2019

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Tuesday 26th February 2019 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

Helen Carter

Clerk

Agenda

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 4. Police matters** - to discuss with any representative from the police the January crime report & any matters of relevance to the police.
- 5. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 6. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 7. Minutes** to approve and sign the minutes of the Ordinary meeting held on 22nd January 2019.
- 8. Planning**
 - a) **18/03090/FL** – division of dwelling into 2 semi-detached dwellings – Hunroe Brow, 9 Southfield, Reighton Gap – application outstanding.
 - b) Any other application received prior to the meeting.
- 9. Yorkshire Water** to receive the latest information on the situation.

Note: there must be no audio or video recording or photographing of this meeting without the prior approval of the council.

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

10. **Village Issues** to discuss & decide on the appropriate action to be taken relating to the following matters: -
 - a) **Dog Fouling** to hear from Councillor Foster.
 - b) **PROW** to receive an update from the clerk relating to PROW issues:-
 - **Telegraph Pole**
 - **Railings on steps**
 - **Signposts**
 - c) **Grit Bin** to receive information from the clerk about pricing for grit bin provision & filling.
 - d) **Beach clean ups** to pass on information about the scheme.
 - e) **Village Maintenance** to discuss any issue needing attention.

11. **Village Asset Risk Assessments** to consider risk assessment checks for village assets in readiness for audit.

12. **Grass cutting** to receive information & to choose the contractor for 2019.

13. **Finance** members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -
 - a) **Bank reconciliation for period ended 31st January 2019** - to receive the information & to approve the figures & for the chairman to review & sign.
 - b) **Internal control exercise** – to confirm the date of the review as Friday March 8th 2019.
 - c) **Insurance renewal** - to confirm insurance renewal with Zurich under Long Term agreement.
 - d) **Schedule of payments** to approve the February schedule of payments tabled at the meeting.

14. **Reports from the chairman/councillor** to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.

15. **Election May 2nd 2019** – to receive a report from the clerk.

16. **EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.**

17. **Clerk employment** – to confirm the clerks new salary scale in accordance with Employment Briefing E02-18 2018/19 issued by the National Joint Council for Local Government Services.

18. **Next meeting** - to confirm the date of the next meeting as Tuesday 26th March 2019 at 7pm.

Note: there must be no audio or video recording or photographing of this meeting without the prior approval of the council.