

**NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.**

### **Reighton & Speeton Parish Council**

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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21<sup>st</sup> November 2018

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Tuesday 27<sup>th</sup> November 2018 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

*Helen Carter*

Clerk

### **Agenda**

- 1. Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
- 2. Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
- 3. Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
- 4. Police matters** - to discuss with any representative from the police the October & November crime reports & any matters of relevance to the police.
- 5. Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
- 6. Councillor vacancy** – to receive an update from the clerk regarding the vacancy.
- 7. To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
- 8. Minutes** to approve and sign the minutes of the Ordinary meeting held on 25<sup>th</sup> September & the extraordinary meeting held on 30<sup>th</sup> October 2018.
- 9. Planning**
  - a) **18/01330/FL** – development of 75 holiday homes with associated landscaping – The Parade, Filey application permitted.
  - b) Any other application received prior to the meeting.
- 10. Proposed Caravan & Motorhome Club 5 pitch site at Church Farm** to receive any further information available since the meeting 30<sup>th</sup> October 2018.

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- 11. Village Issues** to discuss & decide on the appropriate action to be taken relating to the following matters: -
- a) **Building on Cliff edge at West Nab.**
  - b) **Reighton Court building site** – to hear from Scarborough Borough Councillor Allanson who is dealing with this matter.
  - c) **Lecterns/maps** to receive confirmation the new maps have been installed.
  - d) **Village seats** to receive confirmation the work has been done on the Speeton seats.
  - e) **Centenary tree** to receive confirmation the tree has been planted.
  - f) **Smell on Church Hill** to hear from Councillor Bradley.
  - g) **Drain on Church Hill** to hear from Councillor Mrs Paddock.
  - h) **Speeton sign posts** to hear from Councillor Riley.
  - i) **Vehicle Activated signs** to hear from Councillor Mrs Wilson.
  - j) **Village Maintenance** to discuss any issue needing attention.
- 12. Finance** members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -
- a) **Bank reconciliation for periods ended 1<sup>st</sup> October & 1<sup>st</sup> November 2018** - to receive the information & to approve the figures & for the chairman to review & sign.
  - b) **Budget monitoring** – to receive & approve the receipts & payments figures for period to 30th September 2018.
  - c) **Model Agreement Estimate for 2019/20** – to receive the information & to approve the figures from Scarborough Borough Council.
  - d) **Christmas Trees** – to receive an update from the clerk regarding the trees.
  - e) **Schedule of payments** to approve the November schedule of payments tabled at the meeting.
- 13. Reports from the chairman/councillor** to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.
- 14. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.**
- 15. Clerk employment** – to receive a report from the chairman following the clerks annual appraisal & to undertake a review of the clerks salary scale.
- 16. Time & date of the next meeting** - to confirm the time & date of the next meeting as **Monday 10<sup>th</sup> December 2018 at 3pm.**

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