

Reighton & Speeton Parish Council

Clerk Helen Carter 20 West Garth Gardens, Cayton, Scarborough, YO11 3SF

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22nd November 2017

Dear Councillor

You are summoned to attend an Ordinary meeting of Reighton & Speeton Parish Council in the Village Hall, St Helen's Lane, Reighton on Tuesday 28th November 2017 at 7pm.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

Helen Carter

Clerk

Agenda

1. **Notice of meeting – to confirm that Public notice of the meeting has been given in accordance with Schedule 12, para (10)2(b) of the Local Government Act 1972.**
2. **Apologies** - to receive & note apologies and to consider reasons given for non-attendance.
3. **Declarations of Interests** – To receive declarations of interests by Parish Councillors and to consider any written applications for dispensations.
4. **Police matters** - to discuss with any representative from the police the crime report & any others matters of relevance to the police.
5. **Councillor Vacancy** to receive any applications for the vacancy to which we can now co-opt.
6. **Public Participation Session** - To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.)
7. **To receive the County and Ward Councillors reports** with questions from councillors & or public to follow.
8. **Minutes** to approve and sign the minutes of the Ordinary meetings held on 19th September 2017.
9. **Planning**
 - 17/02123/FL – High Elms redevelopment – application pending.
 - 17/01549/FL – Habershon House - full planning permission granted.
 - 17/02508/FLA – variation of condition 7 re 15/00801/FL Holiday Village application pending.
 - APL/00009/17 – appeal re outline re 116 Holiday Lodges, The Parade no 3179465
 - Any other application received prior to the meeting.
10. **Cinder track** – to receive any further information about the setting up of the SBC Task Group & to discuss & decide on the appropriate action.
11. **Electoral Review of Scarborough** to receive information about the draft recommendations & to discuss & decide on the appropriate action.
12. **Common Land Registers Update** to receive correspondence from NYCC Commons Registration team & to discuss & decide on the appropriate action.

13. Village Issues to discuss & decide on the following matters:-

- Noticeboards
- B1229 Speed concern
- Road naming
- Reighton Court building site.
- Churchyard Tree
- Millennium Tree
- Speeton Play area
- Village Maintenance
- Christmas tree
- Dangerous Hole

14. Finance members to receive a report from the clerk relating to the following matters & to discuss & decide on the appropriate action: -

- a) **Bank Reconciliation** for period ended 1st November 2017 - to receive the information & to approve the figures & for the chairman to review & sign.
- b) **Budget monitoring 2017/2018** to receive receipts & payments figures to 30th September 2017.
- c) **Subscription payment to SLCC** for the clerk to confirm payment for year 2017/2018.
- d) **Yorkshire Local Councils Association subscription** to receive information about renewal amount for 2018/2019.
- e) **Standing orders & Financial Regulations** to discuss & agree the monetary values for tenders, quotes & estimates needed in these documents.
- f) **Finance meeting** to confirm the date as 11th December 2017 at 3pm
- g) **Transparency fund** to receive information about the successful application to this year's fund.
- h) **Schedule of payments** - to approve the November schedule of payments tabled at the meeting.

15. Reports from the chairman/councillor to receive brief reports from councillors who attended a meeting of relevance/interest to the Parish Council.

16. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.

17. To receive a report from the chairman following the annual appraisal of the clerk.

18. General Data Protection Regulation to receive a report from the clerk inclusive of a request for extra hours to deal with the implications of the legislation.

19. Clerk's report - to receive a report from the clerk & to discuss any issue raised. – Items being notified only & will not result in policy decisions or financial implications for the Parish Council.

20. Time & date of the next meeting - to confirm the date of the next meeting as Monday 11th December at 3pm.