

**REIGHTON & SPEETON PARISH COUNCIL
MINUTES OF ORDINARY PARISH COUNCIL MEETING
29th MARCH 2016, 7.15 PM, VILLAGE HALL, REIGHTON**

Present: Councillors P Riley (in the Chair), Mrs M Cosier-Randall, P Gladstone-Spaven, T Marshall, Mrs L Paddock and Mrs L Wilson, County Councillor J Blackburn
Three members of the public
Clerk, Lynne Dennis, recorded the minutes

1/16 To accept apologies for absence:

Councillors K Bradley, D Bradshaw, Ward Councillors G Allanson and M Donohue-Moncrieff.

2/16 Code of Conduct:

(a) To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:

None were recorded.

(b) To note dispensations given to any member of the Council in respect of agenda items below:

None.

3/16 To receive Police report (PCSO Dave Mainprize):

PCSO Mainprize did not attend the meeting therefore the report was noted.

• **GGK – Crime Figures 1st April 15 – 9th March 16**

Group	Crime Type	08 Mar 2014	08 Mar 2015	08 Mar 2016
Victim Based	Arson & Criminal Damage	24	24	33
	Burglary: Burglary Dwelling	7	4	7
	Burglary: Burglary Non Dwelling	13	46	11
	Sexual Offences: Other	5	1	2
	Sexual Offences: Rape	2	3	3
	Theft: All Other Theft	27	38	27
	Theft: Bicycle Theft	3	0	0
	Theft: Shoplifting	2	5	2
	Theft: Theft From Person	1	0	0
	Vehicle Offences	16	16	16
	Violence: Violence With Injury	24	15	18
	Violence: Violence Without Injury	11	15	19
	Crimes Against	Drugs: Possession Of Drugs	10	4
Drugs: Trafficking Of Drugs		1	0	1

Society	Misc Crimes Against Society	0	2	2
	Possession Of Weapons	0	0	1
	Public Order Offences	3	3	6
Total		149	176	150

These incidents include all Holiday Camps in Filey area.

NYP may not wish to disclose further information or exact locations of incidents.

Local Interest Information

January/February

Two galvanised 10ft steel gates were stolen from a farmer's field on Filey Road. Reighton

Anti-Social Behaviour

PC Andy Davis is your Beat Manager and your local community officers are PCSO 5565 Jason Johnson and PCSO 5241 Dave Mainprize.

Road Traffic Matters

January/February 16

- 1 x RTC damage on the A165, where a vehicle crashed into the road sign at The Dotterel.
- 1 x RTC damage Coast Guard Cottages, Speeton
- 1 x RTC damage Flamborough Road, Speeton where a motorist upturned his vehicle after skidding on black ice – no injuries sustained
- 1 x Fail to stop RTC – two vehicles damaged on the A165 at Reighton. The other driver has since been located and enquiries are being made.
- A driver was reported for no Insurance on Church Hill
- A driver was reported for having no tax or insurance on the A165 at Reighton A driver was reported for no tax on the A165 at Speeton
- All three vehicles were seized.
- 1 x report of mud on the road on the A165
- 1 x report of a broken down vehicle on Mount Pleasant.

4/16 Public Participation Session (15 minutes):

- It was asked if the Parish Council could assist Speeton Village Association with ongoing work in the village. The Clerk advised that any requests for financial assistance or purchase of materials and goods would have to be submitted in writing to the Clerk for inclusion on the next available agenda for discussion and approval by the Parish Council.

5/16 To approve Minutes of Parish Council Meeting of 26th January 2016:

RESOLVED: (All in favour) that the Minutes of these meetings be approved and signed as a true and correct record.

6/16 To receive the County and Ward Councillors report:

Councillor Blackburn

- Noted that resurfacing work at Manor Farm was scheduled to take place on 23&24 May 2016, and the entrance to Reighton House was scheduled for 19-23 May (3 days). These dates could be subject to change dependant on other factors, e.g. weather conditions.
- Councillor Riley enquired as to when resurfacing work to New Lane would occur. Councillor Blackburn to chase up and report back.

Councillor Donohue-Moncrieff

- Councillor Donohue-Moncrieff was unable to attend the meeting but provided a report to the Clerk for information.
- Noted that she was working with Councillor Riley on the Mr Randall situation. The Council's Solicitor has been reviewing the documentation provided by the Parish Council. She has also received communication from a Reighton resident which she will reply to as well. Initial discussions with her indicate as believed that the threshold for issuing a Community Protection Notice has not been met. The Council's Community Safety Manager is arranging to visit Reighton with local Police and that the situation is being monitored and members of the public are encouraged to pass on all relevant information.
- Waste dump at Reighton Court – Councillor Donohue-Moncreif and Allanson have looked into this issue to see if someone could be found to take responsibility. Both Environmental Health and the Environment Agency have said it is not a matter for them. Community Safety have suggested that the extent of the waste and the risk to the public may qualify for a Community Protection Notice to be issued. The Council's Solicitor is going to visit the site to assess the situation for herself and we will be informed of the outcome.

7/16 To receive the Clerk's Report/Action Log:

- **Highway Issues** – NYCC have requested that potholes be reported online if at all possible. The direct link can be found at www.northyorks.gov.uk/articles/25215/Roads---potholes or by visiting www.northyorks.gov.uk and following the directions through Transport and Streets section to the Highway Maintenance section. Street lighting defects can be reported directly to customer.services@northyorks.gov.uk.
- **Planning Petition** – a petition to give local councils the right to appeal planning decisions is currently live. This petition states that the planning system is unfair and is one of the few decision-making processes that gives no right of appeal to affected third parties. It calls on the Government to introduce a limited third party right of appeal by giving parish councils a right to appeal planning decisions to the Planning Inspectorate. Under current rules, if a local planning authority refuses a planning application the applicant is allowed to appeal to the Planning Inspectorate. If a planning authority approves an application, no one has the right to appeal. The petition needs to receive 10,000 signatures for the Government to respond. The deadline for signatures is 19 April 2016 and the petition can be accessed at <https://petition.parliament.uk/petitions/110489>.
- **Cuadrilla Resources** – Further to correspondence received by the parish council, Cuadrilla Resources have been contacted to invite them to attend a parish council meeting and discuss plans in more details with members and the public. No response has been received back from them to date.

- **IT Equipment** – following a successful application to the Smaller Authorities Transparency Fund, the council have received £499.97 to use to buy computer equipment to comply with the requirements of the smaller authorities transparency code. A laptop, printer, software and peripheral equipment has now been purchased.

- **External Audit for Smaller Authorities** –
 - The Local Audit and Accountability Act 2014 (the Act) closed the Audit Commission and established new arrangements for the accountability and audit of local public bodies in England. The closure of the Audit Commission meant that approximately 9,802 small authorities needed to appoint their own external auditors for the first time. The Smaller Authorities’ Audit Appointment company was formed to assist these smaller authorities with external audit procurement and appointments in compliance with the Local Audit and Accountability Act 2014.
 - The legislation states that for the financial year starting on 1 April 2017, all smaller authorities (including those under the £25K threshold) must appoint their own external auditor. It was acknowledged that having approximately 10,000 authorities appointing their own auditors would generate significant practical challenges. To help smaller authorities find and appoint an auditor, the Secretary of State has specified SAAA as a sector led audit procurement body with powers to appoint auditors and set audit fees for smaller authorities. Authorities are opted into the SAAA sector led arrangements by default. However, as the intention of the legislation was that all authorities should have the opportunity to appoint their own auditor, there remains an option to opt out.
 - For opted-in authorities with turnover of less than £25k there will be no charge. If these authorities require a limited assurance audit review the fee will be £200.
 - Exemption from audit only affects smaller authorities with turnover under £25k (annual gross income and expenditure of less than £25,000) and is a provision under the Local Audit (Smaller Authorities) Regulations 2015. For the financial year 2017-18 these authorities will complete an exemption form, so that their annual return will not be subject to external audit. They will however have to publish their annual return in compliance with the Transparency Code. There are some exceptions, whereby an authority with turnover below £25K will not be able to exempt itself. These exceptions are detailed in paragraph 9(3) of the Local Audit (Smaller Authorities) Regulations 2015. These include smaller authorities who have had a public interest report.
 - If an exempted authority is opted in, a request can be put to SAAA for a limited assurance review.
 - Government has determined that a lower level of assurance than that available from a ‘full audit’ is appropriate for those local public bodies with the lowest levels of spending. A limited assurance review regime is therefore applicable for smaller authorities. The limited assurance audit review is a lighter touch review and the approach is fundamentally different to that for principal local authorities.

8/16 Questions/Reports from Councillors and Committee Representatives:

Councillor Riley noted that he and the Clerk had attended a YLCA meeting in Scarborough on 4th February 2016. Items discussed included Scarborough Borough Council Standards Committee and the

lack of representation for Parish Councils on it; Workplace Pensions and the need for Parish Councils to be aware of their responsibilities and inviting a speaker to the next meeting.

9/16 Chairman’s Report:

- Church Hill – Councillor Riley completed and returned the Community Trigger forms after discussion with Sandra Rees (Community Safety Manager) and will meet with Sandra on 1st April to discuss further.
- Speeton Village Association – is now up and running with a bank account and holding fundraising events. They have undertaken some work to the pond and suggest that a bench near the pond is in poor condition. SVA have also purchased materials for the play area fencing, Cluster Grant forms have been passed to Helen Carter to obtain reimbursement for them.
- Cluster Grant – the contractor has ceased doing design work owing to family commitments and have given contact details for an alternate company. Frames are being sourced to house the maps in.
- ‘Illegal’ field entrance near the Honeypot has been created which has been reported to NYCC via the website.
- Council owned light not working at Chapel Lane, Speeton. Light is affixed a private property but does not belong to the property owner. To be reported.

10/16 To note/deal with correspondence as listed below:

- North Yorkshire Police Newsletter (emailed):
- YLCA March Newsletter (emailed):

11/16 Accounts:

(a) To approve payment of accounts to 29th March 2016:

(b) To note budget monitor report:

(c) To give the Clerk delegated authority to pay accounts at the end of April 2016:

Accounts for Payment

Received:

Smaller Authorities Transparency Fund	£499.97
Roads Liaison Committee	£ 10.00
Total:	£509.97

Schedule of Accounts for Payment 29th March 2016

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
	Miss L Dennis: Clerk Feb/Mar/Payment for Annual Leave Not Taken (14:75 hours)	305.59	-	305.59
	HMRC: Tax/NI Feb/Mar	76.60	-	76.60
	Miss L Dennis: Clerk’s Expenses Feb/Mar			
	Working from home allowance: 9x£3 per week (£27.00)			

	Mileage: £16.20, Computer Equipment £452.95	496.15	-	496.15
	Reighton Church: Burial Ground Donation	400.00	-	400.00
	Advanced Trees: Tree Work on Wide Lane Speeton	200.00	40.00	240.00
	YLCA: Membership (April 2016 – March 2017)	125.00	-	125.00
	Totals	1603.34	40.00	1643.34

RESOLVED: (All in favour) to accept items (a) and (c).

12/16 Councillor Vacancy:

(a) To note resignation of Stephen Hinchliffe from Reighton & Speeton Parish Council:

(b) To note notice of vacancy to Reighton & Speeton Parish Council:

Vacancy will be communicated to Scarborough Council and vacancy advertised.

13/16 To note annual pay increase for the Clerk from scale point 20 to 21 effective from 1 February 2016:

Increase noted in line with contractual terms.

14/16 To approve grass cutting quote for 2016/17:

RESOLVED: (All in favour) to accept the grass cutting quote of £339.90 inc. VAT from Advanced Trees & Grounds Ltd.

15/16 To approve repairs of the bus shelter and bench in Reighton (£120):

RESOLVED: (All in favour) to accept the quote for repairs submitted by Steve Parkinson.

16/16 To approve date of the Annual Parish Meeting (Electros) – to be held before 1 June 2016:

RESOLVED: (All in favour) to schedule the APM prior to the AGM and Ordinary Parish Meeting in May.

17/16 To approve the Parish Council's Insurance Cover (Zurich renewal quote £484.42):

RESOLVED: (All in favour) to accept the quote as received from Zurich Insurance.

18/16 To approve appointment of new Internal Auditor (Public Sector Audit £265):

RESOLVED: (All in favour) to appoint Public Sector Audit to undertake 2015-16 internal audit.

Signed as a true and correct record Date 31st May 2016

Chairman,