

**REIGHTON & SPEETON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
31st MARCH 2015, 7.00 PM, VILLAGE HALL, REIGHTON**

Present: Councillors P Riley (in the Chair), Mrs M Cosier-Randall, P Gladstone-Spavin, Mrs L Paddock, A Watson, Mrs L Wilson, Ward Councillor Mrs M Donohue-Moncrieff
Four members of the public
Clerk, Lynne Dennis, recorded the minutes

1/15 To receive apologies for absence:

Apologies of absence were received from Councillor D Bradshaw

2/15 Code of Conduct:

- (a) **To record Declarations of Pecuniary/non-Pecuniary Interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared:**

Any declarations of interest made by Councillors are recorded at the appropriate Minute.

- (b) **To note dispensations given to any member of the Council in respect of agenda items below:**

None

3/15 To receive Police report (PC Andy Davis):

Sector		Hertford		
<u>Hertford Ward Crime Figures</u> <u>1st April 2014 – 17th March 15</u>		Crime	Crime PYTD	% Diff of Current vs PYTD
Home Office Description – Level 1	Home Office Description – Level 2			
Arson & Criminal Damage		27	28	-3.6%
Burglary	Burglary In A Dwelling	5	7	-28.6%
	Burglary Other	51	15	240.0%
Drug Offences		6	12	-50.0%
Misc Crimes Against Society		2	.	.
Public Order Offences		5	4	25.0%
Sexual Offences		5	8	-37.5%
Theft: All Other Theft		53	44	20.5%
Theft: Bicycle Theft		.	3	.
Theft: Shoplifting		6	2	200.0%
Theft: Theft From Person		.	3	.
Vehicle Offences		16	19	-15.8%

Violence Against The Person	41	36	13.9%
Total	217	181	19.9%
January and February 2015	Crime	Crime PYTD	% Diff of Current vs PYTD
Arson & Criminal Damage	1	2	-50.0%
Burglary	Burglary In A Dwelling	1	.
	Burglary Other	1	.
Drug Offences	.	1	.
Sexual Offences	1	.	.
Theft: All Other Theft	4	2	100.0%
Vehicle Offences	.	2	.
Violence Against The Person	.	1	.
Total	8	8	0.0%

These figures also include the holiday camps at Primrose Valley and Reighton

Local Interest Information

Police attended a domestic incident in Reighton in February

Anti-Social Behaviour

Pc Andy Davis is your Beat Manager and your local community officers are PCSO 5565 Jason Johnson and PCSO 5241 Dave Mainprize.

Road Traffic Matters

- 1 x RTC single vehicle injury occurred near to the Dotterel where two female passengers suffered minor injuries.
- A section 59 Warning was given to a motorist on the A165 at Reighton for manner of driving.

Police also attended:-

- 1 report of a possible drink driver on the A165 at Reighton
- 1 report of manner of driving on the A165 at Reighton
- 1 report of abandoned vehicle on Bridlington Road, Speeton. The vehicle was recovered as it was insecure.
- 1 report of a broken down bus on a bend of the A165 at Speeton.

4/15 Public Participation Session (15 minutes):

- It was noted that the road marking at the end of St Helen's Lane is poor. Clerk to report and request re-marking to be carried out.
- Concern was voiced over the caravan and resident which has been located near the Dotterill for some time. NYCC and the Police are aware of the situation.
- Agenda item 13(b) was raised for comment by the public regarding the reinstatement of the public footpath – the Council to resolve in conjunction with Ward Councillor Blackburn.
- Agenda item 13(a) was raised for comment by the public. It was noted that the condition of the footpath is affecting the area to either side of the pathway which is being used in lieu of the

footpath. Councillor Wilson has communicated with SBC Planning Department and is awaiting a response.

5/15 To approve Minutes of Parish Council Meeting of 20th January 2015:

(All in favour) that the Minutes of this meeting be approved and signed as a true and correct record.

6/15 To receive the Ward Councillors report:

Councillor Donohue-Moncrieff

- Commented that the caravan issue raised during public participation is ongoing and will continue to be pursued.
- No response to date to letter sent by Councillor Riley regarding the development of Reighton Green – Councillor Donohue-Moncrieff to pursue.
- Ongoing issue of fly-tipping – any reports to SBC will be attended to within 24 hours in order to search for evidence which may identify the perpetrator.

7/15 To receive the Clerk's Report and Action Log:

Clerk's salary – arrangements with Asquiths accountants have been cancelled saving the budgeted £80 per year in fees. Salary payments will be calculated using HMRC RTI by the Clerk at no additional cost. Payments to HMRC for Tax/NI are also calculated through RTI.

Action Log – to be set up to monitor progress on issues arising.

Clerk's hours – 23 hours worked in February and March, 3 hours in lieu.

8/15 Questions/Reports from Councillors and Committee Representatives:

None

9/15 Chairman's Report:

- Reighton Bus Stop – wrote to Mary Welch, Public Transport Officer on 05/02/15 to reiterate the reasons why local residents have been pressing for a bus stop to be reinstated at the top of the village and to seek advice on further funding options and the other practicalities. Response was received on 18/02/15 to acknowledge receipt and that this would be referred to the area office for confirmation of who would be taking on the work of advising the parish council. No further information received.
- Watson's Lane Rubbish – issue has been reported to SBC Environmental Health. They feel that the landowner is probably within his rights to bury debris on his own land and are doubtful that it could have any effect on a foul-water drain which is already buried under the ground. They assured the parish council that SBC would send an inspector to look at the site, given the particular concerns regarding the topography and the possible obstruction to the flow of storm water draining off Church Hill and St Helen's Lane.
- Cluster Grant – a new footpath sign has been erected at the foot of Speeton Cliffs which is visible from the beach for the benefit of tourists and walkers who will be able to use the cliff path that was

restored with a Cluster Grant last year. The cost is £190, leaving £110 remaining from the £300 Grant available to spend on having parish maps produced and framed (ongoing).

- Honeypot – the manager has been contacted regarding the debris dumped in the bottom of the hedge facing the Honeypot. Most of this has now been removed.
- Reighton Court Green – no response has been received to the letter sent to SBC on 31/01/15 which sought clarification on the issue of maintenance of the green raised at the parish council meeting of 20/01/15. The Chairman would like to express gratitude to Councillor Donohue-Moncrieff who has spoken to the planning officers on the parish council's behalf. She has advised that the letter of discharge on condition 22 of the planning permission issued to the developer clearly states that the green must be maintained. Any breach of the condition is enforceable under planning law by the Council, so there is a document in writing relating to the maintenance of the green. Councillor Donohue-Moncrieff intends to issue a letter to the residents of Reighton Court to update them on the issues involved. If the majority of residents feel strongly enough then they and the parish council still have the option of pursuing a transfer of ownership of the land from the developer. There remains an issue outstanding relating to the ownership of a small area of land between Church Hill and the house on the corner of the development which is to be further pursued with SBC.

10/15 To consider Planning Applications as listed below and subsequent plans received after the agenda is sent out (planning applications available for public inspection at 7.15 pm):

- (1) **15/00283/HS** Removal of boundary wall and formation of new access drive onto Church Hill and Sub-division of existing shared access drive
1 The Old Vicarage, Church Hill, Reighton
For Mr & Mrs Thompson

RESOLVED: All in favour that the Parish Council has no objections.

- (2) **15/00362/LF** – Demolition of existing storage buildings and erection of cottage and garage
Site adjacent to Littlecroft, St Helens Lane, Reighton
For Mr Ian Curtis

RESOLVED: All in favour that the Parish Council has no objections.

- (3) **15/00336/FL** – Retrospective change of use from one dwelling to separate dwellings
Hill Top Cottages & Annexe, Church Hill, Reighton
For Mr & Mrs Clabour

RESOLVED: All in favour that the Parish Council has no objections.

- (4) **15/00347/LB** – Minor works and small boiler room extension in connection with change of use from two holiday cottage to single holiday cottage
Honeysuckle Cottage, Church Hill, Reighton
For Mr Mark Rhodes

RESOLVED: All in favour that the Parish Council has no objections.

11/15 To note/deal with correspondence as listed below:

12/02/15 NYCC – Implementation of Part 1 of the Commons Act 2006

12/15 Accounts:

(a) To approve payment of accounts to 31st March 2015:

Accounts for Payment

Schedule of Accounts for Payment 31st March 2015

Chq No	Creditor	Net Due	VAT	Total
		£	£	£
617	Pindar Cleaning Services: Notice board & seat repairs	515.00	103.00	618.00
618	YLCA: Clerk's Vacancy Advert (reimburse Cllr Riley)	15.00	0.00	15.00
619	Lexique Signs: Signage (reimburse Cllr Riley)	80.00	16.00	96.00
620	Pindar Cleaning Services: Speeton sign (reimburse Cllr Riley)	190.00	38.00	228.00
621	Miss L Dennis: Clerk Feb/Mar	158.40	0.00	158.40
622	HMRC: Tax/NI Feb/Mar	39.60	0.00	39.60
623	Miss L Dennis: Clerk's Expenses Feb/Mar	24.00	0.00	24.00
624	Zurich: Insurance	468.93	0.00	468.93
625	Household Stores: Key Cutting (reimburse Cllr Riley)	7.50	0.00	7.50
626	YLCA: Annual Membership	119.00	0.00	119.00
	Totals	1617.43	157.00	1774.43

RESOLVED: (All in favour) to accept the accounts as stated.

(b) To note the budget monitor to 31st March 2015:

Noted

13/15 Village Maintenance

a) To discuss proposal regarding the condition of the public footpath adjacent to Church Hill:

Noted during public participation session. Councillor Wilson to pursue initial enquiries.

b) To discuss reinstatement of pavement on Church Hill to field entrance to rear of St Peter's Church, Reighton:

Following discussion during public participation session, the council will look to have the path reinstated due to the outlying damage caused as a result of the condition of the pathway.

14/15 To approve schedule of meetings for 2015-16

RESOLVED: (All in favour) to approve the schedule as presented.

15/15 To approve the amendment of the bank mandate signatories with the addition of Lynne Dennis (Clerk) and removal of Patricia Peake (Councillor):

RESOLVED: (All in favour) to make the changes as stated and to further review the mandate following the elections in May.

16/15 To approve a new policy regarding the recording of council meetings (enclosed):

RESOLVED: (All in favour) to adopt the policy into Standing Orders.

17/15 To approve Andrew Husband to undertake the annual internal audit:

RESOLVED: (All in favour) to appoint Andrew Husband as internal auditor for 2015.

18/15 To approve parish council contribution to Tour de Yorkshire:

It was decided that the council did not wish to purchase bunting to display. Councillors Cosier-Randall and Gladstone-Spavin offered to decorate the roundabout at the Dotterrill on behalf of the parish council.

Signed as a true and correct record Date 19th May 2015
Chairman, Councillor P. Riley